

NEWBERG SCHOOL DISTRICT 29J
Board Regular Session Meeting, July 11, 2023
In Person / Virtual via Zoom Session
APPROVED MINUTES

BOARD MEMBERS PRESENT

Renee Powell
Deb Bridges
Nancy Woodward
Trevor DeHart
Sol Allen
James Wolfer
Jeremy Hayden

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Stephen W. Phillips, Superintendent
Tabitha Renne, Board Secretary
Scott Marlin, Technology Supervisor
Scott Linenberger, Director of HR
Heather Bixby, Director of Finance
Jillian Daley, Communications

OTHERS PRESENT

None

I. REGULAR SESSION CALL TO ORDER

A duly called and noticed Regular Meeting of the Board of Directors of Newberg School District 29J was called to order by Director Trevor DeHart at 5:30 pm on Tuesday, July 11, 2023. Board members and staff were present, public attended in person and via Zoom Session.

This video session was recorded and posted on the Newberg School District website. [Board Meeting 7.11.23- YouTube](#)

II. FLAG SALUTE

Trevor DeHart led the Board in the Pledge of Allegiance.

III. OATH of OFFICE FOR BOARD MEMBERS (Begins at approx. 1:55 on the YouTube Video link)

Dr. Phillips facilitated in swearing in the new board members.

IV. ELECT CHAIRPERSON (Begins at approx. 3:45 on the YouTube Video link)

Director DeHart opened the floor for a nomination of Newberg School Board Chairperson.

Motion: Deb Bridges moved to nominate Nancy Woodward for the position of Board Chair.

2nd: Sol Allen

No Discussion took place.

Motion Passed: 5 Yes (Allen, Wolfer, Bridges, Woodward & Hayden), 1 No (Powell), 1 Abstained (DeHart)

V. ELECT VICE CHAIRPERSON (Begins at approx. 6:10 on the YouTube Video link)

Chair Woodward opened the floor for a nomination of Newberg School Board Vice Chair.

Motion: Renee Powell moved to nominate Trevor DeHart for the position of Board Vice Chair.

2nd: No Second

Motion: James Wolfer moved to nominate Deb Bridges for the position of Board Vice Chair.

2nd: Jeremy Hayden

No Discussion took place.

Motion Passed: 5 Yes (Allen, Wolfer, Bridges, Woodward & Hayden), 1 No (Powell), 1 Abstained (DeHart)

VI. REVIEW AGENDA (Begins at approx. 7:45 on the YouTube Video link)
Director Wolfer requested to have policy KABA added to the agenda. It was added to section XI- Board Action Items.

VII. APPROVAL OF MINUTES (Begins at approx. 8:25 on the YouTube Video link)

Motion: Move to approve the Board Minutes, as presented.

Motion: Director DeHart

2nd: Director Allen

Motion Passed: 7 Yes - 0 No

VIII. CONSENT AGENDA: Chair Woodward (Begins at approx. 10:06 on the YouTube Video link)

- **New Hires & Resignations**

Motion: Move to approve the Consent Agenda, as presented.

Motion: Director Wolfer

2nd: Director Bridges

Motion Passed: 7 Yes - 0 No

IX. PUBLIC COMMENTS (Begins at approx. 11:07 on the YouTube Video link)

There were eight (8) emails sent in that were read by Superintendent Phillips and two (2) public speakers that addressed the Board, staff and community.

Board members spoke on the comments presented by the public onsite and to those that wrote in.

X. REPORTS, PRESENTATIONS AND DISCUSSION (Begins at approx. 32:15 on the YouTube Video link)

- June Expenditure/Revenue Reports – Heather Bixby
- NDS Middle School Student Fees – Andy DeBois

*Director Hayden requested a revisit to the June Expenditure/Revenue Reports

XI. BOARD ACTION ITEM(S): (Begins at approx. 45:05 on the YouTube Video link)

Resolution 2024-01, Authorizing Deposit & Withdrawal

Questions regarding the accounts and the number of banks that the district currently have were asked and addressed by Heather Bixby. The concern of banking with an organization outside of Oregon was asked. Heather will bring more information to the August 8, 2023 board meeting.

Director Hayden pointed out that Zion Bank should actually be listed as Zions Bank.

Motion: Move to approve and adopt Resolution 2024-01: A resolution authorizing deposit, withdrawal, and borrowing of funds by title only, as presented with amendments.

Motion: Director Wolfer

2nd: Director Powell

Motion Passed: 6 Yes, 1 No (Woodward)

Resolution 2024-2, Authorizing Deposit & Withdrawal of funds

Director Hayden requested a revision to the document, changing Zion to Zions.

Motion: Move to approve and adopt Resolution 2027-02: A resolution authorizing deposit and withdrawal of funds, by title only, as presented with amendments.

Motion: Director Wolfer

2nd: Director Hayden

Motion Passed: 6 Yes - 1 No (Woodward)

Resolution 2024-03, Establishing Designated School District Appointments

Discussion opened and Director Wolfer motioned to strike Tyler Smith & Associates from the list of legal counsel representatives. Director Bridges had questions regarding the amount of counsel that the district had designated. Director Allen wanted more information regarding each firm. Superintendent Phillips and Deputy Superintendent Linenberger gave information on each firm. Director Bridges asked if it would be an option to extend/approve the current list by one month until they could meet to discuss current litigation. Superintendent Phillips explained the timeframe of an academic school year (July 1 thru June 30). The suggestion of approving the resolution until August 8, 2023 (next board meeting) at which time an executive session could be held with WESD attorneys to bring the current board up to speed on litigation. The motion to strike Tyler Smith & Associates from the list of legal counsel was tabled until further discussion could be had with legal on August 8, 2023. Chair Woodward questioned the employment of Lisa Freiley with WESD as she did not see her on their website as an employee. Director Allen requested additional legal counsel options.

Motion: Move to approve and adopt Resolution 2024-03 through August 8, 2023: A resolution establishing designated school district appointments, financial auditors, and legal counsel, by title only as presented with amendments.

Motion: Director Wolfer

2nd: Director Powell

Motion Passed: 7 Yes - 0 No

Designate Signatories for Building Level Student Body Funds

Motion: Move that the board approve and designate the depository signatures for fiscal year 2023-2024 as listed.

Motion: Director DeHart

2nd: Director Allen

Motion Passed: 7 Yes - 0 No

***Addition to Agenda: (Begins at approx. 1:05:25 on the YouTube Video link)**

Director Wolfer addressed the board regarding Policy KABA- Parents' Bill of Rights. Board members commented on the process and deliberation that took place. The discussion around time and involvement by parents, community and staff was addressed. The board discussed opening the topic for future conversations. Deputy Linenberger discussed the options of policy and AR's. Director Allen asked to address the issue sooner rather than later.

Motion: Move to delete Policy KABA – Parents' Bill of Rights, as presented by Director Wolfer.

Motion: Director Wolfer

2nd: Director Bridges

Motion Passed: 4 Yes (Wolfer, Woodward, Bridges & Allen), 2 No (Powell & DeHart), 1 Abstained (Hayden)

***Director Hayden asked to make a modification to the agenda- move item XIII- Board & Superintendent Comments to take place prior to the OSBA training- XII. (Begins at approx. 1:24:45 on the YouTube Video link)**

XII. MOVED Board & Superintendent Comments (Begins at approx. 1:25:25 on the YouTube Video link)

BREAK - 7:03 pm

RETURN TO SESSION: 7:21 pm (Begins at approx. 1:50:50 on the YouTube Video link)

XIII. OSBA Training w/Kristen Miles

XIV. FUTURE AGENDA ITEMS

- Middle school Fees (8.8.23)
- Revisit Resolution 2024-03
- Parent Bill of Rights

XV. FUTURE BOARD MEETING:

- Executive Session: August 8th, 2023 @5:30 pm
- Regular Session: August 8th, 2023 @ 6:30 pm
- Regular Session: September 12th, 2023 @ 6:00 pm

Adjourn Meeting

Meeting adjourned at 9:26 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on 8.8.23

Nancy Woodward
Chair Nancy Woodward