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MEETING MINUTES

PROJECT: **Newberg Public Schools**

Long-Range Facility Plan

DATE: 31 May 2018 FILE NAME: M005_LRFC_20180530

SUBJECT: Long-Range Facilities Committee Meeting 5: Plan Development

5:30 - 8:30 pm **MEETING DATE:** 30 May 2018 TIME:

LOCATION: Board Room, NPS District Office

ATTENDEES:

Long-Range Facilities Committee

X	Mindy Allison	mindy7000@gmail.com		Kylleen Nipp	Knipp@ymail.com
	Denise Bacon	denise.bacon@newbergoregon.gov		Mardo Nuñez	Nunez.mardo@gmail.com
X	Brandy Bigelow	brandy.bigelow@a-dec.com	X	Ines Peña	ipena329@gmail.com
	Carr Biggerstaff	carr@chehalemvia.com		Melina Peña	mepena 19@students.newberg.k12.or.us
	Tim Burke	burket@newberg.k12.or.us	X	Brandy Penner	brancoff@gmail.com
	Valeria Cosgrove	valeria.cosgrove00@gmail.com		Polly Peterson	popeters@gmail.com
X	Rob Daykin	Rob.Daykin@dundeecity.org	X	Angel Rodriguez II	angelrod 1977@yahoo.com
	Emily Garrick-Steenson	garrick_steenson@yahoo.com	Χ	Doug Rux	doug.rux@newbergoregon.gov
	Fred Gregory	fgregory@georgefox.edu		Linda Samek	lsamek@georgefox.edu
	Don Griswold	dongriswoldinc@gmail.com		Mary Starrett	starrettm@co.yamhill.or.us
	Mona Lou	loum@newberg.k12.or.us		Claudia Stewart	claudiastewart@gmail.com
Χ	Brittany Magallanes			Kate Stokes	kate@yoservices.org

Todd Thomas

PROJECT NO:

2018901.00

Mark Martin mmartin@cprdnewberg.org X Deena Meyers Deena.meyers@gmail.com Kevin Milner milnerk@newberg.k12.or.us

X Lynn Montoya Quinn lmontoya@pcc.edu

cawhea 19 @ students. newberg. k12. or. us**X** Capri Wheaton Ron Wolfe wolfepac24@msn.com

toddthomas56@msn.com

Support Team

Kyle Laier

Ilean Clute clutei@newberg.k12.or.us Autumn Foster fostera@newberg.k12.or.us X Larry Hampton hamptonl@newberg.k12.or.us X Gregg Koskela koskelag@newberg.k12.or.us

laierk@newberg.k12.or.us X Luke Neff neffl@newberg.k12.or.us

Dave Parker parkerd@newberg.k12.or.us Mikaela Schamp schampm@newberg.k12.or.us

X LeRoy Landers llanders@mahlum.com **X** Jennifer Lubin jlubin@mahlum.com



The following represents the architect's understanding of discussions held and decisions reached in the meeting. Anyone with amendments to these minutes should notify the author within five (5) days of the minutes date in order to amend as appropriate.

REVIEW

LeRoy provided a high-level review.

- This is the first of three planning meetings to develop the long-range facility plan. This group will start to discuss with each other what, if anything, makes sense with regard to managing facilities in the next 10 years, and whether the district should go out for a capital measure or not.
- :: There are three approaches to plan development: a "piecemeal" approach, fixing everything at once (which no district can afford to do), or a strategic phased plan, which is what we are focusing on in this process.
 - Phased planning includes thinking about what happens after the initial phase and prioritizing projects.
 - Consider the level of community support, balanced against all of the district need.
- :: Discussion of a sample capital measure of \$100 million.
 - \$100 million is a reference point only. The Committee may decide to go for more, less, or none.
 - Some existing district debt will sunset in 2019, providing a drop in the tax rate and an opportunity to ask the community for another capital measure to "refill the bucket." Passing a capital measure in 2019 for \$100 million would maintain the current tax rate.
 - Levy rates shown on the chart are per \$1,000 of assessed value (not market value). These property taxes are paid by all tax payers in the district. The estimated median property value in the district (rough-order-of-magnitude) is between \$250,000 and \$300,000.
 - Capital measures are commonly amortized over a 20-year period, with a 10-year step-down, which allows the district to have debt capacity again and have potential to consider the next capital measure.
 - When does a bond need to go to public?
 May 2019 and possibly November 2019 if necessary.
 - How does proposed construction in the district play into the calculations?

 Piper Jaffray runs models that project the current rate and a calculation for expected growth. They don't want to be too aggressive or tax rates will go up. Typically want to be conservative, so tax rate may decrease or stay consistent.
 - Where does Mahlum's role stop in the timeline? Who is going to carry us through this?

 There are many paths that can be taken. Sometimes help districts with outreach and even the beginning of the campaign. The District cannot campaign, but can provide information. Outreach typically includes surveys/polling in conjunction with open houses. In this process, Mahlum will do the planning part, the District will do outreach in the fall and coordinate someone doing a survey, and then Mahlum will hold one more meeting in the fall to let the Committee know what the outreach feedback is. Then Mahlum will do the state-mandated report. Community members may form a PAC and move forward.
- :: NEED Educational Program:
 - Looked at the amount of support from previous exercise, broken into three tiers: Tier CTE and 21st-century learning; Tier 2– alternative education, early childhood education, and special education; Tier 3–dual-language and school-based health clinic.
- :: NEED Enrollment Growth and Capacity:
 - No significant capacity need due to projected enrollment growth in the next 8 to 10 years.

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:: NEED - Facility Condition:

- \$71 million is estimated for deferred maintenance needs (per state facility assessment).
- \$292 million is estimated for full modernization of all District facilities, fixing facilities to be essentially like new and last for another 70 years (includes deferred maintenance, seismic upgrades, energy upgrades, major system replacement, and educational suitability).
- Facilities with the highest percentage of cost to fully modernize versus replacement include: District Office, Edwards Cafeteria, Ewing Young Elementary, NHS greenhouse classroom, NHS CTE buildings (H and J), Dundee Elementary, NHS gym building (N), and Mountain View Middle School.
- :: Review of approximate recent capital expenditures in the last two bonds (last 16 years).
- :: Larry noted that roughly \$400,000 per year is currently allocated for ongoing maintenance projects in the District.
- :: High-level overview of non-capital and capital investment options
 - Non-capital investment options result in learning environments, CTE, special education and other programs remaining as-is
 - Capital investment options include: addressing educational program needs, address deferred
 maintenance needs, fully modernize buildings, school replacement, purchase land for future growth (not
 needed), build additions or new schools for growth (not needed), and fund districtwide curriculum and
 technology needs
- :: A District safety and security assessment was done a couple of years ago at HS and MS. Is this included in the facility costs?
 - Not in great detail, but the state assessment does have some scoring related to safety issues, such as site perimeter fencing, etc. For example, the safety and security assessment recommended that lockers be removed and replaced at Mountain View. This type of work would not be included in the deferred maintenance cost, but would be included in the full assessment cost.
- :: What about the construction excise tax that the District collects? Larry noted that some funds are set aside to replace the turf field periodically, and these funds may also be made available for other deferred maintenance items in some cases. There are limited uses for these funds, similar to what is allowable with bond funds.
- :: Facility replacement approaches: don't replace versus phased replacement. If the District doesn't replace aging facilities over time, it can create an overwhelming situation in the future where there are too many buildings in need of replacement all at once.

PLANNING EXERCISE

Three table groups of 3-4 people each completed a series of three exercises to determine preliminary projects and funding for a long-range facility plan. Photos of completed exercise sheets are attached.

- :: Group 1: \$156.6 million
 - Fully fund deferred maintenance at buildings that didn't have a need for modernization or replacement.
 - Do the minimum at Ewing Young, rather than put in money now, since it likely needs to be replaced in the next phase.
 - Replace Edwards cafeteria building, because it costs almost as much to fully modernize.
 - Full modernization at Mountain View, because in too rough of shape to leave for another 10 years.

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- Full modernization at CTE buildings and greenhouse, because there will be good community buy-in for CTE and high school programs, high school programs also serve the most kids, and CTE is a good program.
- District office needs to be done in the next cycle.
- Fully fund Springbrook, because alternative education is growing and has good community buy-in.
- Buildings need to be safe, but must have curriculum and technology!

:: Group 2: \$176.3 million

- Full modernization and expansion at Dundee, to add 150 to 200 students and close Ewing Young. Ewing Young is very expensive to run because it is so small (average \$1,300 more per student than any other school). This plan improves Dundee and saves operational funds.
- Replace Edwards cafeteria building.
- Fully modernize Mountain View; it needs a lot of help.
- Full modernization at CTE buildings and greenhouse; same line of thinking as Group 1.
- Fully fund deferred maintenance at other buildings, but like Group 1's idea of doing less if planning to replace a building in the next phase.
- Technology is fully funded and curriculum at 50%. Consider utilizing free and online curriculum resources. The District has gone through many curriculum changes rapidly.
- CTE and Catalyst will get a lot of community buy-in.
- Shared learning spaces could possibly function as maker spaces as well.
- District office could potentially move to Ewing Young, or some Catalyst functions could go there?

:: Group 3: \$150.5 million

- CTE is a priority.
- 21- century learning is a huge priority. Shared learning environments are really important; maker space less important if create shared learning environments.
- Fund special education in all the schools. It's a priority for the district to become more inclusionary.
- Fully fund PE projects to be more forward thinking and avoid budget crises in the future.
- Replace Dundee; it is in bad condition and old, and looked at cost of modernization versus replacement.
- Replace Edwards cafeteria building, due to concern about safety issues.
- Full modernization at both CTE buildings, and replacement of greenhouse.
- Emphasis on Ewing Young going away, but included \$0.3 million for special education in case it stays.
- Fully fund curriculum and technology.

:: Observations

- All groups funded deferred maintenance at 50 percent or more.
- It is remarkable how close the three plans are (within \$25 million); often plans vary more widely in the first pass.

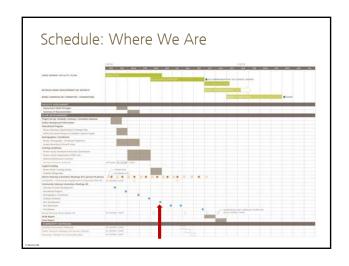
NEXT STEPS

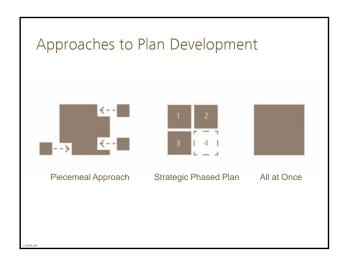
- :: The next meeting will be held in the same location (District Office Board Room) on **Wednesday, June 13th** at 5:30 pm.
- The next meeting will be a refinement of the work done today. We will identify areas where there is different thinking and discuss. Piper Jaffray will run bond scenarios so the Committee can see the implications to the tax rate.
- :: A copy of the presentation materials is attached and meeting minutes will be posted on the District website.

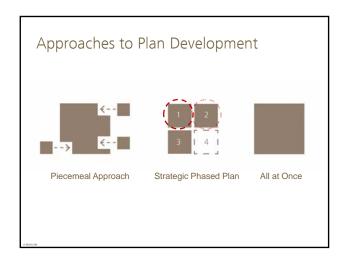






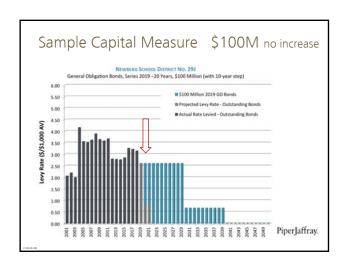


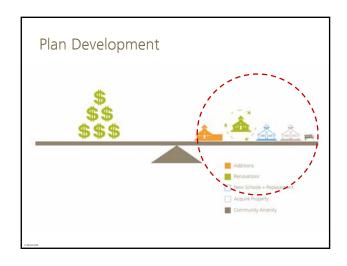


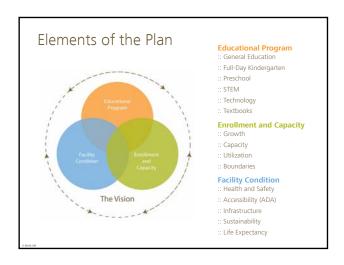




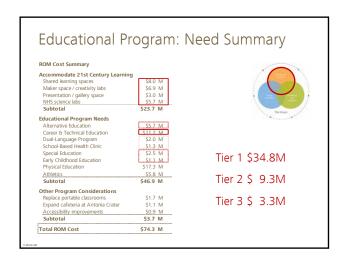


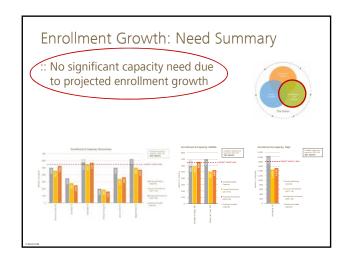


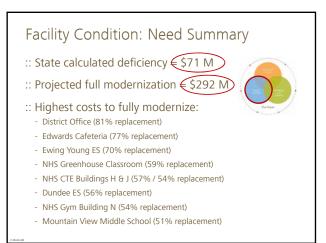


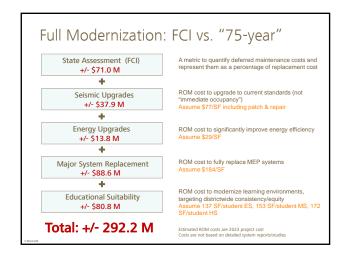


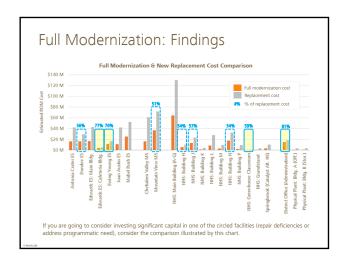


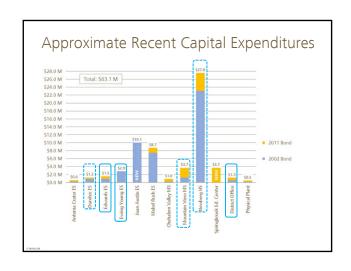












Investment Options

Non-Capital Investment Options

- :: No significant modernizations or maintenance limited to operational budget
- :: Learning environments remain as-is
- :: CTE, SPED and other programs remain as-is
- :: Increase class sizes
- :: Adjust enrollment boundaries
- :: Allow / maintain school enrollment above targets
- :: Add capacity with modulars (operational \$)

Capital Investment Options: Extg. Facilities

- :: Address educational program needs / improve instructional space
 - Accommodate 21st-century learning (shared learning, maker space, presentation areas)
 - Specific program needs: alt. ed., CTE, dual-language, health center, etc.

:: Address deferred maintenance (per state assessments)

- At-risk / time-critical items identified at each school
- Interior and exterior building repairs if identified
- :: Fully modernize building (per projected costs)
 - Deferred maintenance, seismic upgrade, energy upgrade, system replacement as necessary, and improve educational suitability

Capital Investment Options: Extg. Facilities

:: School replacement

Does a combination of instructional space, condition, and enrollment needs suggest school replacement?

- Dundee ES, Edwards ES Cafeteria Building, Ewing Young ES
- Mountain View Middle School
- NHS Buildings H & J (CTE), Building N (Gym), Greenhouse classroom District office

:: Additions to address growth

- No schools show a significant need based on enrollment growth

:: Other amenities

- Parking, lighting, turf, etc.

Capital Investment Options: New Facilities

:: Purchase land for future growth

- Plan ahead in anticipation of growth beyond 10-year horizon
- $\,$ 10 acres for elementary / 20 acres for middle / 40 acres for high
- :: New schools for growth

Capital Investment Options: Support

:: Curriculum

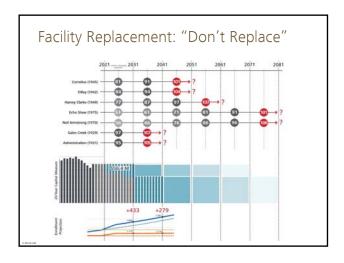
- Adoption of updated curricula
- Math, science, health & PE, social studies, world languages & arts, English language arts, ELL / ELP

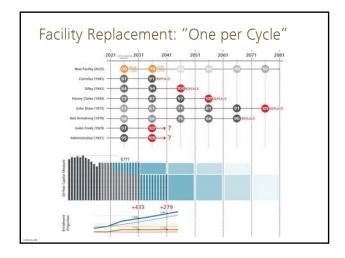
:: Technology

- Replace aging devices and PA systems throughout the district
- Update/add wireless infrastructure, fiber runs, and data drops
- Server room backup generator

:: Food Service

:: Transportation





Planning Exercise

Planning Exercise: Why an exercise?

- :: Start to explore your thoughts regarding facility need, potential projects and your assessment of Newberg's willingness to support through property taxes
- :: Recognize and discuss common, and differing, opinions
- :: Begin to identify priorities

Planning Exercise: Relax!

- :: You are <u>NOT</u> expected to come up with a final plan approach tonight (this is only a first pass, but we do want you to complete the exercise)
- :: You will have two more meetings to review, discuss ask questions and modify
- :: Your work:
 - Represents a highly valued community opinion, that will serve as the foundation of a facility plan
 - Does not necessarily identify specific capital improvement projects included in a final plan

If you choose a non-capital approach:

:: You do <u>NOT</u> see a need for capital improvement

and / or

:: You want property taxes to decrease

A Reminder.....

Vision: District Values

All Means All

:: All students are given the same opportunities to learn in inclusive classrooms



Collective Responsibility

:: Educators, students, families, and the community are invested in the success of all students

21st Century Teaching and Learning

- :: Active learners participate in discussions and explorations as they're taught how to learn
- :: Collaboration, communication, critical thinking, creativity, and citizenship
- :: Students dig deeper into content
- :: Educators observe, ask questions, and connect learners to the global community through technology and project-based learning

Vision: Planning Goals

Educational Programs

- :: Provide maker spaces
- :: Update curriculum materials
- :: Address workforce readiness
- :: Accommodate growing programs, such as CTE and dual-language
- :: Improve sports facilities

Facility Improvement

- :: Address outdoor facilities
- :: Plan for durable facilities that minimize maintenance
- :: Address major repair projects not accommodated with the general fund

Safety, Accessibility & Inclusion

- :: Address public / human safety and accessibility
- :: Provide safe and seismically-sound structural facilities

Vision: Planning Goals

Character, Design, and Feel

:: Provide flexible space

Enrollment and Capacity

- :: Provide new schools or expand based on enrollment
- :: Evaluate future land for school sites

Technology

- :: Provide well-equipped classrooms for technology

Equity

:: Provide equal opportunity, regardless of background

Let's get going!

6

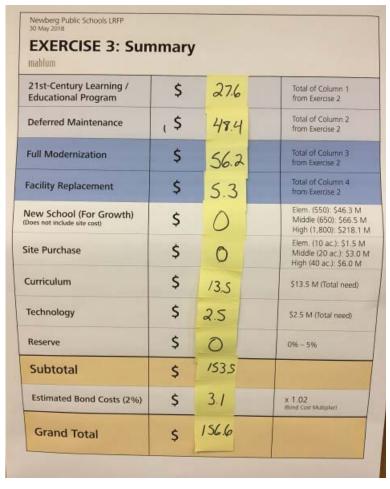


Group 1 Exercise: \$156.6 million

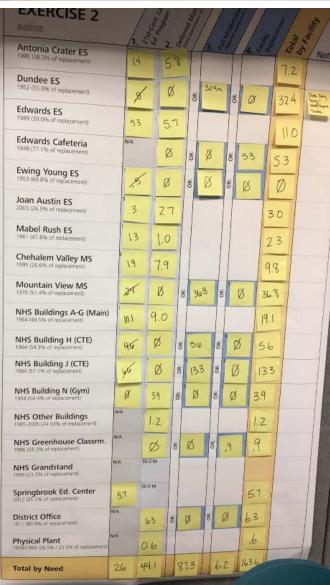
NPS: Long-Range Facility Plan, Meeting 5

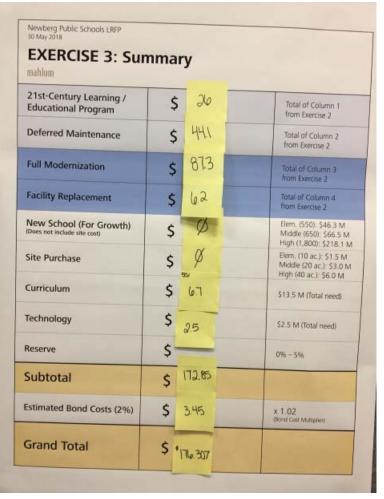
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Group 3 Exercise: \$150.5 million

NPS: Long-Range Facility Plan, Meeting 5

Vewberg Public Schools LRFP	TIER 1						TIER 2			TIER 3		OTHER		
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EXERCISE 1	CTE	Shared Learning	Maker Space	Present. / Lecture	Science Labs (HS)	Early Childfid.	Special Education	Alternative Education	Dual- Language	Health Clinic	P.E.	Athletics	Access./ Other	Total
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Joan Austin ES			50.8M				\$0.3 M				\$3.5 M			3.8
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