

NEWBERG SCHOOL DISTRICT

Substitute W-9

Dear Vendor:

Federal Tax regulations require the Newberg School District to file Form 1099 (Miscellaneous Information) for vendors that meet certain requirements. To comply with these regulations, **please complete this form and return it to the Newberg School District Business Office.** If your Tax Identification number is **not** provided to us, we are required to withhold and pay 30% of your payments to the Internal Revenue Service.

Payments made by the District to your business will include:

- Compensation for services (including payments for parts or materials used to render the service)
- Rents
- Consumer product only
- None of the above. Please describe: _____

Request for Taxpayer Identification and Certification

Co. Name: _____ Phone: (____) _____ Fax: (____) _____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____

ORGANIZATION TYPE	FEDERAL ID # (FEIN)	SOCIAL SECURITY # (SSN)
<input type="checkbox"/> Corporation	____ - _____	____ - ____ - ____
<input type="checkbox"/> Partnership	____ - _____	____ - ____ - ____
<input type="checkbox"/> Sole Proprietor	____ - _____	____ - ____ - ____
<input type="checkbox"/> Gov/Non-Profit	____ - _____	____ - ____ - ____
<input type="checkbox"/> Other (list): _____	____ - _____	____ - ____ - ____

- I certify that: We are/I am **NOT** subject to backup withholding.
 We are/I am subject to backup withholding.

The number shown on this form is our/my correct Taxpayer Identification Number (TIN).

Signature: _____ Date: _____

Title: _____

Failure to furnish your TIN or willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.