

## 2023-24 Guidelines for Inter-District Transfers

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1. Parents/Guardians will complete the REQUEST FOR ADMISSION 2023-24 INTER-DISTRICT TRANSFER FORM and submit it to the Newberg Public School District Office via email, mail or hand delivery.
2. Once approved by the Newberg Public School District, the transfer request will need to be forwarded to the students current home district office for final review and processing. Approval request is subject to student's current home districts policies regarding transfers.
3. Parents/Guardians will be responsible for providing all transportation needs for their approved transfer students.
4. A transfer does not guarantee eligibility to participate in competitive interscholastic activities/athletics. Competitive eligibility is determined by OSAA rules. See OSAA website for official statement regarding participation in athletics by transfer students: Section 8.6.1 <http://www.osaa.org/governance/handbooks/osaa>

### Section I – General Provisions:

- The agreement must be signed by resident district, attending district, and parent/guardian.
- The agreement may be extended by the consent of the attending district and parent/guardian without the need of the resident district.
- The agreement may be modified only by written agreement of attending district and parent/guardian.

### Section II - The Resident District:

- Agrees to provide student's education, health, special education, and discipline records to attending district after this agreement has been signed and student has registered at attending school.
- Agrees to fully release the student to the attending district and make no claims for state or federal education funding for the student.
- The resident district agrees to turn over any funds for the student to the attending district.
- Has no responsibility for the provision of transportation services for the student.

### Section III – The Attending District:

- Agrees to provide the student with an appropriate public education as well as the same educational rights and services provided to its own resident students except as identified in this agreement.
- Will claim the student as "resident" student for all state and funding purposes.
- Reserves the right to revoke this agreement if the student violates minimum standards of behavior or attendance established by the district.
- The attending district will immediately notify the parent/guardian and resident district if the attending district revokes this agreement.
- Has no responsibility for the provision of transportation services for the student.

### Section IV – Parent/Guardian:

- Agrees to the above provisions.
- Agrees that parent/guardian has requested the student be transferred to the attending district.
- For students with disabilities, understands the decision to transfer the student to the attending district or the revocation of this agreement by the attending district are not IEP team decisions.
- Understands that this agreement may be revoked if the following standards are not met:
  - ❖ Attendance of 92% or greater
  - ❖ No more than one suspension per academic year, no suspension of, or greater than, five days.
  - ❖ No expulsion.
  - ❖ No failing grades.

**Note:** Acceptance into Newberg Public Schools does not guarantee placement at a specific school. Placement will be contingent on class size and approval of the school principal.