

# NEWBERG SCHOOL DISTRICT SAFETY MEETING

April 13, 2023

## AGENDA

1. Roll Call
2. Minutes of Previous Meeting
3. Work Related Accident Report
4. Student Incident Report
5. Safety Drill Report
6. Safety Work Orders
7. New Business
8. Adjournment

Next meeting will be May 18, 2023 at 9:00 a.m.

**NEWBERG SCHOOL DISTRICT  
SAFETY COMMITTEE  
MEETING MINUTES  
February 16, 2023**

**Members Present:** Via Google Meeting: Larry Hampton, Brett Royer, Ricky Sellers, Rachele Lane, Albert Segundo, Richard Edmonds, Annie Berger, Jennifer Marshall, Bob Harding, Dale Seachord, Tracy Lozada, Hung Nguyen

**Members Absent:** Greg Troutman, Tim Wright, James Rodgers, Lori Britton

**Approve minutes from January 19, 2023 meeting**

**Work Related Accidents:**

See attached report.

**Student Incidents:**

See attached report.

**Safety Drills – up to date:**

See attached report.

- **Roll call taken.**
- **Reviewed and approved minutes from January 19, 2023 Meeting.**
  - Tim Wright will be joining Safety Committee as the representative for District Principals.
  - Brett Royer looked into Dale Seachord's request for proper lifting and safety videos. Brett will talk to Larry about pricing and ordering. Brett might bring videos from the military and share.
- **Work Related Injuries reviewed.**
  - We have plenty of ice melt so make sure we use that on these frosty/icy mornings. Bob Harding pointed out that you have to be careful on the timing of applying the ice melt as it can refreeze.
- **Student Incident Reports reviewed.**
  - Annie Berger asked about the car fire. The report had very limited information.
- **Safety Drills Report reviewed.**
  - Sail program will be reporting length of drills in future.
  - Reminder as we head into spring to complete another Lockdown and Earthquake drill. These can be done at the same time.
- **Safety Work Orders reviewed.**
  - No new Safety Work Orders.

- **New Business:**

- Larry Hampton reported that some kind of Bond work would be done at every school except Dundee this summer. All schools will be busy. Summer school is at Crater and CVMS this year. The High School will have their own summer school. Gym floor refinishing will be done at all schools except Mountain View starting mid-July. Mountain View is getting a new gym floor this summer.
  - Annie Berger asked about District wide Safety Meetings with Principals. These meetings have not been happening this year.
  - Annie discussed the current AED situation. Eleven units have been ordered and are on backorder; however, Annie has not been told what brand/type of units were ordered. We do not want several different types. One AED has been borrowed from the High School from spring sports and as we are moving into spring sports time so that unit needs to be replaced. Annie will go online and research the type she would like, pricing and availability. The Physical Plant will provide funds for two units.
  - Dale Seachord reported that a variety of people have been showing up on the High school campus working on the cell towers. They consistently ask that buildings and bathrooms be unlocked. Larry Hampton will contact Crown Castle and let them know that they cannot do this and also that they need to provide port-a-potties for their crews.
  - Update on High School Custodians. Two custodians have been out on FMLA for a number of weeks. John Desmond will be returning to work sometime in July. David Budahl's return date is not know at this time. Brett Royer is working on adding four hours to the custodian who currently works four hours at Mountain View and he will start at the High School soon. Mireya Escorza has also been helping at the High School four hours each night. Brett spoke with the Director of Finance and we do not have funds to hire additional staff this year, but he will work on this for next school year.
  - Training will be provided this summer for those having polished concrete to care for. Also, some new equipment will be purchased to work with that.
- The next Safety Committee Meeting will be April 20, 2023.
  - Meeting was adjourned.

**EMPLOYEE ACCIDENTS / FEBRUARY 8, 2023 - MARCH 21, 2023**

SCHOOL	DATE	JOB CLASS	INJURY	DESCRIPTION	TIME LOSS	801 FILED
MR	2/16	CLASSIFIED	NONE	GOT KICKED IN THE STOMACH	NO	NO
PHY	2/8	CLASSIFIED	HERNIATED DISC - BACK PAIN	LIFTING WATER HEATER	YES	YES
AC	3/13	ADMIN	CONCUSSION	HELPING STUDENTS ON BUS	YES	YES
PHY	3/16	CLASSIFIED	HEAD AND NECK	SLIPPED AND FELL ON ICY ROOF	YES	YES
MR	3/20	CLASSIFIED	DRANGEMENT OF MENISCUS OF R KNEE	SITTING CROSS LEGGED AND MOVED TO DO SOMETHING AND KNEE BENT WRONG	YES	YES
CV	3/21	CLASSIFIED	BROKEN HAND	SLIPPED ON STAIRS CAUGHT SELF WITH L HAND	YES	YES
NHS	2/15	CLASSIFIED	SCRATCH ON RIGHT WRIST	STUDENT GRABBED ARM OF STAFF, STAFF PULLED AWAY AND GOT SCRATCHED	NO	NO
NHS	2/15	CLASSIFIED	BLURRINESS IN RIGHT EYE, HEADACHE	STUDENT UNINTENTIONALLY HIT STAFF IN RIGHT EYE WITH HAND	NO	NO
MR	2/21	CLASSIFIED	SCRATCHES ON NECK	STUDENT SCRATCHED STAFF IN NECK	NO	NO
DD	3/6	CLASSIFIED	VERY SORE LEFT ANKLE	FOLLOWED STUDENT DOWN SLIDE AND HEEL GOT CAUGHT ON SLIDE AND HYPER EXTENDED THE ANKLE	NO	NO
DD	3/7	CLASSIFIED	small cut to right hand on palm	STUDENT BIT STAFF	NO	NO
JA	4/3	CLASSIFIED	4 SMALL BRUISES ON UPPER ARM	STUDENT BIT STAFF ON ARM	NO	NO
PHY	4/3	CLASSIFIED	NONE	BACKED INTO MOVING VEHICLE	NO	NO
JA	4/5	LICENSED	RING IN EARS AND HEADACHE	STUDENT SCREAMING IN GYM	NO	NO
NHS	3/3	CLASSIFIED	FOUR SCRATCHES AND A CUT	STUDENT WAS ESCALATED AND GRABBED LEFT ARM	NO	NO
NHS	3/1	CLASSIFIED	MILD HEADACHE	WAS PUNCHED IN THE HEAD BY STUDENT	NO	NO
NHS	2/16	CLASSIFIED	HEAD AND NECK ACHE	STUDENT WAS ESCALATED AND GRABBED STAFF by head	NO	NO

# STUDENT ACCIDENT REPORTS

## March/April 2023

SCHOOL	GRADE	SEX	DATE	INJURY	DESCRIPTION
1	MVMS	7	M	02/16/23	Laceration; right side of head Walked out of classroom and passed out. Hit head on doorknob. Paramedics called.
2	CVMS	7	F	02/21/23	left finger Another student had a pair of scissors on the table they were sitting at. Asked other student to close the scissors as they were open on the table. Reached over and closed the scissors and somehow got the very tip of her left middle finger in the scissors and it was cut off. Nurse and Dad called.
3	CVMS		F	02/28/23	right thumb; jammed Playing basketball outside, slipped, and fell to the ground. Caught thumb and jammed it and rolled it.
4	JA	K	M	03/02/23	Head Slipped on cabinet shelf while in development play and bumped his head on the edge of the counter.
5	EY	5	M	03/03/23	Fracture; right arm Fell off swing.
6	CVMS	6	M	03/03/23	Right side of head (temple) Sitting at table at lunch when another student moved his backpack. He took his backpack back and other student shoved backpack under the table. Other student then hit (punched) him in the side of the head three times.
7	MVMS	6	M	03/06/23	Passed out Student went to get a note for the office, backed up, and fell into the seat of a chair and then slid to the floor. While on the ground, eyes turned white and he had twitching movement. Called 911.
8	CVMS	6	M	03/07/23	Bump, nose Another student was trying to show him something on his chromebook, turned and made contact with his nose and face.
9	DD	K	F	03/09/23	Forehead Tripped and hit front left side of forehead.
10	NHS	9	M	03/10/23	Fracture; ankle During warm ups, student tripped over own foot and twisted his ankle.
11	DD	3	M	03/13/23	Head Kicked a ball and fell backwards and hit head on barkchips.
12	DD	K	M	03/14/23	Head/face Student ran into metal pole on playground with face. Has bruise and bump between eyebrows.
13	MVMS	6	M	03/15/23	Laceration; eyebrow/head Student attempted to backflip in class. Hit his head on a shelf and cut his eyebrow.
14	DD	1	M	03/23/23	Back Student fell off play structure and landed on his back. Knocked the wind out of him. Could not walk after event.
15	MR	6	M	03/23/23	Left side of face Got bumped into the wall by another student and hit his face. Small cut on the bridge of his nose between eyebrows.
16	MVMS	6	M	04/06/23	Left leg Student was walking and didn't see chess piece made of glass. Scratched his leg and got two small cuts.
17	DD	1	F	04/06/23	Head Running on playground and hit top of head on pole.

**NEWBERG SCHOOL DISTRICT  
SAFETY DRILL REPORT**

LOCATION	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
<b>AC</b>	Date	9/16/2022	10/20/2022	11/30/2022	12/9/2022	1/27/2023	None	3/24/2023		
	Time	8:45am	8:45am	9:19am	1:03pm	1:16pm	Evac. To	9:15am		
	Fire	9 min.	3.50 min.	2.40 min.	2.40 min.	3 min.	CV due to	4 min.		
	ED		10/20/2022				gas smell.			
	LD									
<b>CVMS</b>	Date	9/21/2022	10/20/2022	None	12/14/2022	1/31/2023	2/28/2023	3/21/2023		
	Time	11:45am	3:25pm		1:32pm	10:40am	8:47am	9:50am		
	Fire	1.52 min.	2 min.		2 min.	2.32 min.	1 min.	2.24 min.		
	ED		10/20/2022				2/28/2023			
	LD			11/3/2022						
<b>DD</b>	Date	9/13/2022	10/19/2022	11/15/2022	12/6/2022	1/26/2023	2/27/2023	3/21/2023		
	Time	9:02am	12:50pm	1:15pm	10:15am	10:00am	12:40pm	2:00pm		
	Fire	1.41 min.	1 min.	1.42 min.	2.12 min.	1.30 min.	2.08 min.	2.58 min.		
	ED		10/20/2022							
	LD		10/19/2022							
<b>ED</b>	Date	9/14/2022	10/20/2022	11/17/2022	12/14/2022	1/27/2023	2/28/2023			
	Time	10:20am	10:20am	1:30pm	1:25pm	1:25pm	2:00pm			
	Fire	2.57 min.	2.45 min.	1.38 min.	2.23 min.	2.15 min.	1.50 min.			
	ED		10/20/2022							
	LD					1/31/2023				
<b>EY</b>	Date	9/13/2022	10/20/2022	11/9/2022	12/6/2022	1/31/2023	2/27/2023	3/22/2023		
	Time	1:04pm	10:12am	10:10am	1:00pm	1:02pm	10:11am	10:15am		
	Fire	1.33 min.	1.43 min.	2.10 min.	1.40 min.	2.39 min.	2.38 min.	1.49 min.		
	ED		10/20/2022				2/27/2023			
	LD									
<b>JA</b>	Date	9/14/2022	10/27/2022	11/10/2022	12/5/2022	1/20/2023	2/27/2023	3/15/2023		
	Time	1:30pm	1:30pm	8:30am	8:05am	12:59pm	1:26pm	9:47am		
	Fire	2.38 min.	1.47 min.	1.36 min.	1.35 min.	1.32 min.	1.41 min.	2.58 min.		
	ED		10/27/2022							
	LD			11/17/2022						
<b>MR</b>	Date	9/14/2022	10/21/2022	11/22/2022	12/22/2022	1:30/23	2/27/2023	3/22/2023		
	Time	9:35am	8:55am	9:12am	9:10am	1:23pm	1:24pm	9:30am		
	Fire	1.43 min.	1.58 min.	2.03 min.	1.30 min.	1.49 min.	2.10 min.	1.10 min.		
	ED		10/20/2022							
	LD		10/18/2022							
<b>SEC</b>	Date	9/15/2022	10/9/2022	11/3/2022	12/13/2022	1/18/2022	2/1/2023	3/23/2023		
	Time	9:20am	9:30am	10:45am	12:55pm	11:30am	11:15am	11:31am		
	Fire	5 min.	3.5 min.	5 min.	4 min.	4 min.	5 min.	4 min.		
	ED			11/3/2022						
	LD		10/9/2022							
<b>MVMS</b>	Date	9/29/2022	10/4/2022	11/8/2022	12/13/2022	1/5/2023	2/16/2023	3/24/2023		
	Time	1:20pm	1:00pm	1:47pm	10:40am	12:57pm	9:47am	2:35pm		
	Fire	6.01 min.	2.20 min.	2.25 min.	4.46 min.	3.10 min.	2.57 min.	3.48 min.		
	ED			11/8/2022						
	LD									
<b>NHS</b>	Date	9/9/2022	10/11/2022	11/10/2022	12/15/2022	2/29/34	3/15/2023			
	Time	10:32am	3:24pm	2:30pm	2:30pm	10:42am	2:40pm			
	Fire	9.20 min.	12 min.	9.50 min.	10 min.	7 min.	11.13 min.			
	ED					1/19/2023				
	LD	9/13/2022								

**NEWBERG SCHOOL DISTRICT  
 SAFETY DRILL REPORT**

LOCATION										
<b>DO</b>	Date									
	Time									
	Fire									
	ED									
	LD									
LOCATION										
<b>SAIL (U.M.)</b>	Date		11/3/2022	12/13/2022	1/27/2023		3/1/2023			
	Time		11:00am	2:50pm	2:40pm		2:18pm			
	Fire		3 min.	3 min.	2 min.		2 min.			
	ED				1/27/2023					
	LD									

Safety Committee Work Orders  
2022 - 2023

WO#	DESCRIPTION	Site	Date Open	STATUS	COMP DATE
	No new Safety Work Orders to Report - 3/13/2023.				



**SAFETY MEETING CALENDAR**  
**2022 – 2023**

July 21, 2022

August 18, 2022

September 15, 2022

October 20, 2022

November 17, 2022

December 15, 2022

January 19, 2023

February 16, 2023

March 16, 2023

April 20, 2023

May 18, 2023

June 15, 2023