

# NEWBERG SCHOOL DISTRICT SAFETY MEETING

April 21, 2022

## AGENDA

1. Roll Call
2. Minutes of Previous Meeting
3. Work Related Accident Report
4. Student Incident Report
5. Safety Drill Report
6. Safety Work Orders
7. New Business
8. Adjournment

Next meeting will be May 19, 2022 at 9:00 a.m.

**NEWBERG SCHOOL DISTRICT  
SAFETY COMMITTEE  
MEETING MINUTES  
February 17, 2022**

**Members Present:** Via Google Meeting: Larry Hampton, Brian Curcio, James Rodgers, Dale Seachord, Ricky Sellers, Bob Harding, Jennifer Marshall, Rachele Lane, Annie Berger, Tracy Lozada

**Members Absent:** Scott Murphy, Hung Nguyen, Greg Troutman, Albert Segundo, Lori Britton

**Approve minutes from January 20, 2022 meeting**

**Work Related Accidents:**  
See attached report.

**Student Incidents:**  
See attached report.

**Safety Drills – up to date:**  
See attached report.

- **Roll call taken.**
- **Reviewed and approved minutes from January 20, 2022 Meeting.**
  - Annie Berger asked about the number of staff injuries at the High School. Larry Hampton wondered if the school is feeling like being more vigilant about reporting. Many of the reports were for incidents that happened and not really injuries. Maybe our report is being used for other reporting purposes. Annie asked if there is a better system for documenting or reporting incidents. Larry said that incidents should go through Special Ed programs so they can address issues and staffing. Larry will let Ann Ziehl know that we are seeing quite a few of these reports and maybe she can address with staff. We want them to report when someone is injured only, whether it be students or staff.
- **Work Related Injuries reviewed.**
  - Again, a good number of these incidents are behavioral incidents and not necessarily injuries. What we report here are more accident type things involving equipment or school safety. Things that we can address and correct.
  - A person at CVMS fell from a six-foot ladder. Brian Curcio thinks it was another custodian at the school.
- **Student Incident Reports reviewed.**
  - Short list this month. Annie Berger said things have been slower this year and not as many injuries.

- **Safety Drills Report reviewed.**
  - February drills have not been reported so far this month. Month is half over so remind staff to have drills. As we get into spring, have one Lockdown and one Earthquake drill planned. With Covid some of the drills many not have been done as much but as we get into March plan drills.
- **Safety Work Orders reviewed.**
  - No new Safety Work Orders.
- **New Business:**
  - Effective April 1, 2022 will no longer be required in our schools.
  - Larry Hampton reported that at another District Safety meeting it was announced that we can open up drinking fountains. Make sure we are cleaning and sanitizing twice a day. Once in the morning and once later in the day. Jennifer Marshall said that her Principal had her close the drinking fountains off again.
  - With mask mandate going away March 31, 2022, Tim Lauer, Principal at Mabel Rush, expressed concerns about the Life Skills and vulnerable students. He wants a requirement in place so that staff continue wearing masks while working with these students. This concern has been sent to Superintendent Novotney. This is something that can be determined program by program. It is possible that we could have an upswing in Covid cases with masks going away. Will need to look at different situations. We are not requiring masks, but staff can wear them if they want to. Everyone will have a choice, both students and staff. We currently have had some restrictions on field trips, overnight trips, virtual meetings, etc. The District has said that as of April 1, 2022 that will open up as well. Annie Berger said Ann Ziehl will check with Dr. Novatney to see if staff will be required to wear masks around medically vulnerable students. We do not know yet. Annie Berger advised that the District does have tests and staff can take one home if you feel like you may have Covid. You can get a test from school offices and go home to take. When masks go away quarantine rules will change. We are currently only quarantining students that are three feet away. When masks go away that will change to six feet. This will more than likely mean more quarantined students and staff. Continue to view our distancing. Larry Hampton suggested and Annie Berger seconded that we should continue having this meeting virtually. It is more beneficial.
  - Annie Berger has a new co-worker. Nurse Kate, from Texas. Kate has been a school nurse in Texas for six years and comes to us with lots of experience. She's worked with Annie over the last week and a half and has caught on really fast. Annie will continue attending Safety meetings for now. Kate is a good hire and Annie is looking forward to working with her. Kate will be based at Crater. Annie is at the High School and will continue to work with the High School, Mabel Rush, Mountain View and Springbrook. Kate will take all grade schools except Mabel Rush and she will work with CVMS. Can still call Annie if Kate cannot be reached and vice versa.

- Rachele Lane forwarded info regarding requirements for flushing water before using drinking fountains. There is a state requirement. Larry will review and share information. Rachele asked that this be added to custodial schedules so they know when to flush and that it is a state requirement. The Custodial Leads at each school should handle any revision to duty schedules.
  - Bob Harding asked who is responsible for changing filters on bottle fillers at drinking fountains? Larry Hampton said he thinks that Audie Cooper in Maintenance handles this. Put in a Work Order and he will take care of it.
  - With Bond constructions projects starting this summer, we will need to watch for safety issues. The Construction companies also have safety measures and requirements in place, but we will need to be vigilant and report any issues to Larry Hampton. Rachele asked if a timeline would be provided of the work from the construction companies. Larry said that bids for Crater and Chehalem Valley will be opened this week so we will know in a few days. Once we have contractors on board we can work on coordination of jobs to see how, or if, that will interfere with our own work schedules. We will be able to coordinate. Rachele noted that Jump Start Kindergarten is at Crater this summer. Larry said it may not happen at Crater. Construction companies have an end date of August 22, 2022 that they will be shooting for. And a definite end date by the following week when staff are back. Have not discussed Jump Start specifically at the District but Larry will ask. Larry has communicated with CPRD that they will not be able to use some areas. If they use fields at CVMS and Crater they will not have access to the parking lots. They have known this for more than a year. There will be a lot more information coming out as we get closer to June.
- The next Safety Committee Meeting will be March 17, 2022.
  - Meeting was adjourned.



# STUDENT ACCIDENT REPORTS

## March - April 2022

SCHOOL	GRADE	SEX	DATE	INJURY	DESCRIPTION
JA	K	F	02/16/22	Tooth	Walking quickly to cubby when she tripped and fell landing on her face on the tile floor.
CVMS		M	02/16/22	Left foot; sprain	In PE and slipped outside on concrete.
DD	2	M	03/01/22	Chin	Tripped while getting on the bus.
JA	K	M	03/04/22	Tongue	Foot pulled out from under him by another student causing him to fall.
DD		M	03/04/22	Head	Tripped over feet, fell, and hit head on concrete. Eyes rolled back in head and convulsed a couple of times.
DD	3	M	03/08/22	Head	Tagged by another student, fell to the ground, and hit his head on the pavement.
NHS		M	03/15/22	Bruise; left eye	Punched in the face on the left cheek. He also fell and hit his neck/shoulder on a table.
EY	4	M	03/15/22	Head	Student was escalated and hit his head willingly against the wall and white board.
MR	4	M	03/17/22	Bruise; knee	During PE, collided with another student and fell and struck his knee on the balance beam, which was resting on the floor.
AC	K	F	03/17/22	Laceration; right side of head	Playing a game of tag in PE when she was tagged by another student causing her to crash into the metal doorframe in the gym.
AC	3	M	03/18/22	Bump; right side of head	Playing a game of tag when he crashed to the floor hitting his head on another student's knee.
AC	2	M	03/31/22	Bruise/bump; right eye	Playing a game with a ball and the ball hit him in the head.
ED	4	M	04/05/22	Fracture; left wrist	Jumped off the play structure and landed on his wrist.
CVMS	7	F	04/12/22	Head	Ran into another student during PE and they hit heads.
CVMS	8	M	04/12/22	Left wrist	Running backwards in PE, fell and caught his left wrist.
NHS	10	F	04/12/22	Bump; head	Felt nauseas while sitting in class, walked to restroom, felt hot and knelt down to vomit, then passed out.
NHS	12	M	04/12/22	Laceration; head	While playing Pickelball, overswung and hit himself in the forehead with the wooden paddle.
CVMS	8	M	04/18/22	Sprain; left ankle	Running Pacer test and planted feet wrong when turning.

**NEWBERG SCHOOL DISTRICT  
SAFETY DRILL REPORT**

LOCATION	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
<b>AC</b>	Date	9/13/2021	10/18/2021	11/30/2021	12/1/2021	1/19/2022	2/28/2022	3/29/2022		
	Time	8:40am	2:00pm	1:15pm	1:15pm	7:45am	1:50pm	8:45am		
	Fire	6 min.	8 min.	1 min.	1 min.	3 min.	2 min.	3 min.		
	ED		10/18/2021							
	LD				12/16/2021			3/29/2022		
<b>CVMS</b>	Date	9/26/2021	None	11/15/2021	12/16/2021	1/6/2022	2/25/2022	3/31/2022		
	Time	8:40am		12:48pm	2:00pm	8:33am	1:55pm	12:00pm		
	Fire	1.40 min.		2 min.	2.25 min.	8 min.	2.22 min.	2.32 min.		
	ED									
	LD		10/19/2021							
<b>DD</b>	Date	9/16/2021	10/20/2021	11/30/2021	12/16/2021	1/27/2022				
	Time	8:10am	10:26am	9:15am	10:17am	12:34pm				
	Fire	4.14 min.	3.16 min.	2.47 min.	2.48 min.	2.45 min.				
	ED									
	LD									
<b>ED</b>	Date	9/21/2021	10/5/2021	11/17/2021	12/14/2021	1/25/2022	2/25/2022	3/31/2022		
	Time	10:15am	9:58am	1:40pm	1:33pm	10:12am	1:30pm	8:30am		
	Fire	1.52 min.	1.60 min.	1.55 min.	1.39 min.	1.35 min.	1.30 min.	1.40 min.		
	ED			11/17/2021						
	LD									
<b>EY</b>	Date	9/16/2021	10/13/2021	11/17/2021	12/8/2021	1/25/2022	2/24/2022	3/18/2022	4/4/2022	
	Time	1:05pm	1:03pm	1:35pm	1:54pm	9:45am	1:50pm	10:00am	9:30am	
	Fire	2.54 min.	3.12 min.	2.1 min.	2.2 min.	3.47 min.	3.32 min.	2.47 min.	2.55 min.	
	ED		10/13/2021				2/24/2022			
	LD									
<b>JA</b>	Date	9/15/2021	10/20/2021	11/17/2021	12/3/2021	1/14/2022	2/17/2022	3/16/2022		
	Time	9:45am	10:15am	1:45pm	2:05pm	12:45pm	8:20am	7:50am		
	Fire	1.17 min.	1.12 min.	1.27 min.	1.27 min.	1.21 min.	1.52 min.	1.22 min.		
	ED		10/20/2021					3/16/2022		
	LD									
<b>MR</b>	Date	9/23/2021	10/27/2021	11/24/2021	12/16/2021	1/31/2022	2/28/2022	3/30/2022		
	Time	8:52am	9:16am	9:50am	2:00pm	8:35am	1:20pm	1:34pm		
	Fire	1.38 min.	1.26 min.	1+ min.	1+ min.	1.40 min.	2.19 min.	1.43 min.		
	ED									
	LD									
<b>SEC</b>	Date	9/16/2021	10/19/2021	11/22/2021						
	Time	10:30am	12:00pm	2:29pm						
	Fire	1.43 min.	1.33 min.	1.56 min.						
	ED			11/24/2021						
	LD									
<b>MVMS</b>	Date	9/15/2021	10/19/2021	11/30/2021	12/15/2021	1/19/2022	2/17/2022	3/16/2022		
	Time	11:00am		9:40am	2:40pm	9:57am	2:58pm	2:07pm		
	Fire	4.50 min.	5:52min.	4.58min.	4.44min.	5.13 min.	4.48 min.	4.37 min.		
	ED					1/19/2022				
	LD									
<b>NHS</b>	Date	9/10/2021	None	11/30/2021	12/10/2021	1/11/2022	2/22/2022	3/31/2022		
	Time	10:40am		2:35pm	3:01pm	10:00am	2:38pm	10:25am		
	Fire	13 min.		5 min.	5 min.	5 min.	3.49 min.	3.28 min.		
	ED									
	LD	9/14/2021								

ED = Earthquake Drill  
LD = LockDown Drill

# NEWBERG SCHOOL DISTRICT SAFETY DRILL REPORT

4/20/2022

LOCATION										
Date										
Time										
Fire										
ED										
LD										



**Safety Committee Work Orders  
2021 - 2022**

WO#	DESCRIPTION	Site	Date Open	STATUS	COMP DATE
	No new Safety Work Orders to Report - 4-21-22				

**SAFETY MEETING CALENDAR**  
**2021 – 2022**

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021

January 20, 2022

February 17, 2022

March 17, 2022

April 21, 2022

May 19, 2022

June 16, 2022