



Newberg School District 29J
Board Agenda
February 14, 2023
Regular Session

Board Meeting – Agenda			
I.	Call to Order	Dave Brown	7:00 pm
II.	Flag Salute	Trevor Dehart	
III.	Review Agenda: <ul style="list-style-type: none"> • Additions • Deletions 	Dave Brown	
IV.	Approval of Minutes: <ul style="list-style-type: none"> • Approve 1.24.23 Board Minutes 	Dave Brown	
V.	Public Forum: Individuals who are onsite: During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.		
VI.	Consent Agenda: <ul style="list-style-type: none"> • New Hires & Resignations 	Dave Brown	7:40 pm
VII.	Reports, Presentations and Discussion Items: <ul style="list-style-type: none"> • Board Goals • Parent Bill of Rights • Financial Report 	Dave Brown Brian Shannon Heather Bixby	
VIII.	Board Action Items: <ul style="list-style-type: none"> • Transportation RFP #S-P36002-00005304 - First Student 	Heather Bixby	
IX.	Board & Superintendent Comments		
X.	Future Agenda Items: <ul style="list-style-type: none"> • Staff Non Renewals – 2.28.23 • Principal Presentations (Ashley Lee- Joan Austin /Nicole Love – Edwards)- 2.28.23 • Student Based Health Center (SBHC) Update – 2.28.23 • Bond Update – 2.28.23 		
XI.	Future Board Meeting(s): Policy Committee: February 21 st , 2023 @ 6:00 pm Work Session: February 28th, 2023 @ 7:00 pm Regular Session: March 14 th , 2023 @ 7:00 pm		
	Adjourn Meeting		

NO PUBLIC COMMENTS DURING BOARD WORK SESSIONS- Thirty (30) minutes has been allotted for public comments, with a two (2) minute limit per person. Public comments will be processed in the order received. Comments may be submitted via email until 4 pm the Monday before regular session board meetings to: publiccomment@newberg.k12.or.us. Those submitted via email will be read by a board member or Superintendent unless otherwise noted. We will also accept comment cards, in person, from those wishing to speak on the evening of regular session meetings. Executive Session is closed to the public.

[Link to February 14, 2023 Board Meeting](#) To listen to the meeting, call one of these numbers and follow the prompts:

1-253-215-8782 or 1-301-715-8592 Meeting ID: **854 3285 4996** Passcode: 355328

Or login via Zoom, using Meeting ID **854 3285 4996** Passcode: 355328

NEWBERG SCHOOL DISTRICT 29J
Board Work Session Meeting, January 24, 2023
In Person / Virtual via Zoom Session

DRAFT MINUTES

BOARD MEMBERS PRESENT

Renee Powell
Brian Shannon
Dave Brown
Raquel Peregrino de Brito
Shelley Kolb
Trevor DeHart

BOARD MEMBERS ABSENT

Ron Rilee

STAFF PRESENT

Tabitha Renne, Board Secretary
Scott Marlin, Technology Supervisor
Scott Linenberger, Director of HR
Heather Bixby, Director of Finance
Tami Erion, NHS Principal

OTHERS PRESENT

Student Representatives:
Lucia Tomaselli
Moir Turpen arrived at approx. 7:15pm

I. REGULAR WORK SESSION CALL TO ORDER (Begins at approx. 3:00 on YouTube Video Link)

A duly called and noticed Regular Work Session Meeting of the Board of Directors of Newberg School District 29J was called to order by chair Dave Brown at 7:00 pm on Tuesday, January 24th 2023. Board members and staff were present, public attended in person and via Zoom Session. This video session was recorded and posted on the Newberg School District website. [Board Meeting 1.24.23- YouTube](#)

II. FLAG SALUTE

Trevor DeHart led the Board in the Pledge of Allegiance.

III. REVIEW AGENDA (Begins at approx. 3:48 on the YouTube Video link)

Board chair, Brown, reviewed the agenda.

IV. APPROVAL OF MINUTES (Begins at approx. 5:14 on the YouTube Video link)

Director Shannon motioned to have the minutes amended to reflect the Parents Bill of Rights as a future agenda item.

Motion: Move to approve the Board Minutes, as amended.

Motion: Director Shannon

2nd: Director Peregrino DeBrito

Motion Passed: 6 Yes - 0 No

V. CONSENT AGENDA: Chair Brown (Begins at approx. 6:25 on the YouTube Video link)

Director Shannon asked to pull Budget Calendar to discussion immediately following consent agenda.

Motion: Move to approve the Consent Agenda, as amended.

Motion: Director Shannon

2nd: Director Kolb

Motion Passed: 6 Yes - 0 No

BOARD DISCUSSION & ACTION ITEM:

BUDGET CALENDAR: Director Shannon (Begins at approx. 7:49 on the YouTube Video link)

- Review of Budget Calendar, add additional meeting in May

Motion: Move to approve the Budget Calendar, as amended with additional meeting date (as needed).

Motion: Director Shannon

2nd: Director Peregrino DeBrito

Motion Passed: 6 Yes - 0 No

VI. REPORTS, PRESENTATIONS and DISCUSSION ITEMS (Begins at approx. 22:00 on the YouTube Video link)

- Principal Presentations
 - Chris Stevens- Catalyst
 - Jennifer Bailey – MVMS (Begins at approx. 48:50)
 - Andrew DeBois – CVMS (Begins at approx. 1:21:30)
- Board Goals – (Begins at approx. 1:47:00) add to
- Memorabilia Donation – Church Family (Begins at approx. 1:49:00)

VII. BOARD ACTION ITEMS (Begins at approx. 1:53:00 on the YouTube Video link)

Out of District Travel – United State Hispanic Leadership Institute – Chicago IL

Motion: Move to approve Out of State Travel, as presented.

Motion: Director Peregrino DeBrito

2nd: Director Kolb

Motion Passed: 6 Yes - 0 No

NHS Fees (Begins at approx. 1:55:45 on the YouTube video link)

Amended list to remove fees for Chemistry & Physics

Motion: Move to waive fees for Chemistry & Physics..

Motion: Director Shannon

2nd: Director Peregrino DeBrito

**Motion Passed: 4 Yes - 1 No (Brown) –
1 Abstained (DeHart)**

NHS Fees (Begins at approx. 2:14:40 on the YouTube video link)

Motion: Move to approve NHS fees, as amended.

Motion: Director Shannon

2nd: Director Peregrino DeBrito

Motion Passed: 6 Yes - 0 No

NHS new courses (Begins at approx. 2:15:20 on the YouTube video link)

Motion: Move to approve two (2) new courses, as presented.

Motion: Director Shannon

2nd: Director DeHart

Motion Passed: 6 Yes - 0 No

VIII. HR DIRECTOR & STUDENT REPRESENTATIVE COMMENTS (Begins at approx. 2:16:20 on the YouTube Video link)

VIII. FUTURE AGENDA ITEMS (Begins at approx. 1:23:35 on the YouTube Video link)

- Transportation RFP #S-P36002-00005304 - 2.14.23
- Amended to add Parent Bill of Rights - 2.14.23
- Bond Update – 2.28.23
- Student Based Health Center Update – 2.28.23
- Principal Presentations – 2.28.23 (Ashley Lee – Joan Austin/Nicole Love – Edwards)

X. FUTURE BOARD MEETING:

Regular Session February 14th @ 7:00pm

Work Session February 28th @ 7:00pm

Adjourn Meeting

Meeting adjourned at 9:37 pm

Recorded by: Tabitha Renne, Board Secretary

Approved by Board of Directors on _____

Chair Dave Brown



Newberg Public Schools 29J Budget Calendar for 2023-24

AMENDED

Date	Meeting	Attendees	Comments /Notes
January 24, 2023	Board Adopts Budget Calendar	Board of Directors	Regular Board Meeting Open to the media and public
April 11, 2023	<u>Budget Work Session</u> 6:00pm to 7:00 pm ~ Budget Parameters ~ Budget Training ~ Additional information as necessary	Board, Budget Committee	Open to the media and public – No Discussion on actual budget
May 2, 2023	<u>Budget Committee Meeting</u> 6:00pm- 9:00pm ~ Elect Officers ~ Budget Message ~ Provide budget detail ~ Additional information as necessary	Board, Budget Committee, Senior Staff	Open to Media and Public
May 16, 2023	<u>Budget Committee Meeting (As Needed)</u> 6:00pm- 9:00pm ~ Provide budget detail ~ Additional information as necessary ~ Approve Budget	Board, Budget Committee, Senior Staff	Open to Media and Public
June 13, 2023	<u>Budget Hearing</u> <u>6:30pm Board Room</u> ~ Hear public comment on proposed budget <u>Action in Regular Board Meeting Agenda (7:00pm)</u> ~ Adopt Budget ~ Approve appropriation ~ Approve Tax Rate Levy	Board of Directors	Business Office will publish notice for Budget Hearing Prior to Regular Board Meeting

Bolded dates are public meetings requiring posting and legal advertising in *The Newberg Graphic*. Action items between the adopted dates will be determined by department and staff responsible.



Newberg School District 29J

Board Meeting Date: February 14th, 2023

ITEM: Consent Agenda
PRESENTER: Director Dave Brown

ACTION

Accept Probationary Teacher Contract: Effective February 21st, 2023
Elizabeth Mickelson — Teacher, Antonia Crater Elementary School

RECOMMENDATION:

Move that the Newberg School District Board of Directors approve the consent agenda as presented.

NEWBERG-DUNDEE PUBLIC SCHOOLS BOARD GOALS

ALL students deserve our best effort each day. ALL students deserve respect, high expectations and our commitment to their well being. Our parents/guardians and community members deserve transparency, accountability and a commitment to high standards.

As the Newberg-Dundee Public Schools (NDPS) board of directors; this is our commitment to you.

I. INCREASE ACADEMIC ACHIEVEMENT**

A focused and unapologetic commitment to the fundamental core subjects. We will ensure that ALL of our students receive reading, writing and mathematics instruction that results in academic competence and literacy.

Student academic growth will be the focus of our efforts. We will monitor the progress of this goal through student voice, statewide assessments, and locally proctored assessments.

SUPPORTING GOALS

The board will focus on the following categories; as these all contribute to the overarching goal of increasing academic achievement district-wide. We will continue to embrace a core curriculum with an emphasis on the fundamentals.

A. PROVIDE OPTIMAL LEARNING ENVIRONMENT

Provide a safe learning environment, where staff will model and clearly communicate high expectations for student behavior/effort, and social interactions.

B. ENCOURAGE PARENTAL AND COMMUNITY INVOLVEMENT

Encourage parental involvement in student education, providing active listening sessions, regular news updates, hold parent/teacher conferences, encourage parent visits and volunteerism, and post the student curriculum for greater transparency. Create and implement a parental 'bill of rights'.

Provide a state-of-the-art District Website, to include school news, a calendar of events, curriculum, and additional resources and important school information for parents and students.

C. QUALITY EDUCATORS

NDPS staff members will show a commitment to our students by demonstrating high standards in their teaching, classroom management and empathy. The standard that they set will translate into high expectations for our students, and therefore an increase in academic achievement.

D. MANAGE BUDGET EFFECTIVELY

Create, monitor, and manage the district budget to support the best possible educational outcomes and opportunities for every NDPS student. Ensuring that our staff have the resources they need to be their best each day. A commitment to ending the school year on budget with reserves.

E. PROPERLY MANAGE DISTRICT FACILITIES

Protect the community's investment in the district's facilities. Maintain and systematically care for buildings and grounds and effectively plan for ongoing maintenance with a focus on future attendance growth. Ensure that the bond is on time and on budget.

F. SUPPORT EXTRA CURRICULAR ACTIVITIES

Support extracurricular activities, such as sports, the arts, student government, community service, employment, hobbies, and educational clubs. Key benefits to students include cultivating leadership opportunities, enhancing teamwork experiences, developing time management skills, promoting networking skills, increasing self-confidence, and improving attendance.

G. PROVIDE SAFE, RELIABLE TRANSPORTATION SYSTEM

Hire and monitor a dependable, efficient, safe transportation system for NPS students, which delivers students on time, has well-maintained buses, has highly trained bus drivers, and has an effective communications system to keep parents and students informed of bus routes and scheduling changes.

****CORRESPONDING ACADEMIC PERFORMANCE METRICS**

Increase the number of students meeting/exceeding state benchmarks at each level (Grades 3, 8, and 11) in the core academic subjects; Reading, Writing and Mathematics.

Increase our student attendance rates, K-12.

Increase our High School Graduation rates.

Increase our 9th grade on track rates.

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
100 - GENERAL FUND						
1000 - REVENUE LOCAL SOURCES	(\$18,996,000.00)	(\$17,729.00)	(\$18,099,198.13)	\$0.00	(\$896,801.87)	95.28%
2000 - REVENUE INTERMED SRCS	(\$1,410,000.00)	\$0.00	(\$356,451.54)	\$0.00	(\$1,053,548.46)	25.28%
3000 - STATE REVENUE	(\$32,438,225.00)	\$0.00	(\$18,337,823.00)	\$0.00	(\$14,100,402.00)	56.53%
5000 - OTHER SOURCES	(\$7,200,000.00)	\$0.00	(\$7,475,006.51)	\$0.00	\$275,006.51	103.82%
100 - GENERAL FUND Total:	(\$60,044,225.00)	(\$17,729.00)	(\$44,268,479.18)	\$0.00	(\$15,775,745.82)	73.73%
201 - FEDERAL GRANTS						
2000 - REVENUE INTERMED SRCS	(\$111,000.00)	\$0.00	(\$9,282.65)	\$0.00	(\$101,717.35)	8.36%
3000 - STATE REVENUE	(\$6,222,002.00)	\$0.00	(\$28,994.91)	\$0.00	(\$6,193,007.09)	0.47%
4000 - REVENUE FROM FEDERAL SOUR	(\$9,946,978.00)	\$0.00	(\$349,304.26)	\$0.00	(\$9,597,673.74)	3.51%
5000 - OTHER SOURCES	\$0.00	\$0.00	\$168,050.45	\$0.00	(\$168,050.45)	0.00%
201 - FEDERAL GRANTS Total:	(\$16,279,980.00)	\$0.00	(\$219,531.37)	\$0.00	(\$16,060,448.63)	1.35%
202 - SPECIAL REVENUE						
1000 - REVENUE LOCAL SOURCES	(\$47,000.00)	(\$3,557.06)	(\$27,970.41)	\$0.00	(\$19,029.59)	59.51%
5000 - OTHER SOURCES	(\$240,000.00)	\$0.00	(\$257,532.86)	\$0.00	\$17,532.86	107.31%
202 - SPECIAL REVENUE Total:	(\$287,000.00)	(\$3,557.06)	(\$285,503.27)	\$0.00	(\$1,496.73)	99.48%
203 - PERS RESERVE FUND						
5000 - OTHER SOURCES	(\$800,000.00)	\$0.00	(\$700,000.00)	\$0.00	(\$100,000.00)	87.50%
203 - PERS RESERVE FUND Total:	(\$800,000.00)	\$0.00	(\$700,000.00)	\$0.00	(\$100,000.00)	87.50%
204 - STUDENT BODY FUNDS						
1000 - REVENUE LOCAL SOURCES	(\$1,545,000.00)	(\$17,024.09)	(\$18,863.22)	\$0.00	(\$1,526,136.78)	1.22%
5000 - OTHER SOURCES	(\$500,000.00)	\$0.00	(\$704,839.96)	\$0.00	\$204,839.96	140.97%
204 - STUDENT BODY FUNDS Total:	(\$2,045,000.00)	(\$17,024.09)	(\$723,703.18)	\$0.00	(\$1,321,296.82)	35.39%
206 - SCHOLARSHIPS						
1000 - REVENUE LOCAL SOURCES	(\$1,500.00)	\$0.00	(\$1,654.54)	\$0.00	\$154.54	110.30%
5000 - OTHER SOURCES	(\$160,000.00)	\$0.00	(\$161,539.45)	\$0.00	\$1,539.45	100.96%
206 - SCHOLARSHIPS Total:	(\$161,500.00)	\$0.00	(\$163,193.99)	\$0.00	\$1,693.99	101.05%
251 - SIA						
3000 - STATE REVENUE	\$0.00	\$0.00	(\$1,781,620.00)	\$0.00	\$1,781,620.00	0.00%
5000 - OTHER SOURCES	\$0.00	\$0.00	(\$43,082.41)	\$0.00	\$43,082.41	0.00%
251 - SIA Total:	\$0.00	\$0.00	(\$1,824,702.41)	\$0.00	\$1,824,702.41	0.00%
252 - HIGH SCHOOL SUCCESS						
3000 - STATE REVENUE	\$0.00	\$0.00	(\$257,612.25)	\$0.00	\$257,612.25	0.00%
5000 - OTHER SOURCES	\$0.00	\$0.00	\$15,946.79	\$0.00	(\$15,946.79)	0.00%

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ??????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
252 - HIGH SCHOOL SUCCESS Total:	\$0.00	\$0.00	(\$241,665.46)	\$0.00	\$241,665.46	0.00%
260 - STATE & LOCAL GRANTS						
3000 - STATE REVENUE	\$0.00	\$0.00	(\$1,297,631.14)	\$0.00	\$1,297,631.14	0.00%
5000 - OTHER SOURCES	\$0.00	\$0.00	\$201,840.40	\$0.00	(\$201,840.40)	0.00%
260 - STATE & LOCAL GRANTS Total:	\$0.00	\$0.00	(\$1,095,790.74)	\$0.00	\$1,095,790.74	0.00%
270 - PRIVATE DONATIONS						
1000 - REVENUE LOCAL SOURCES	(\$800,000.00)	\$0.00	(\$477,675.12)	\$0.00	(\$322,324.88)	59.71%
5000 - OTHER SOURCES	(\$300,000.00)	\$0.00	(\$442,675.09)	\$0.00	\$142,675.09	147.56%
270 - PRIVATE DONATIONS Total:	(\$1,100,000.00)	\$0.00	(\$920,350.21)	\$0.00	(\$179,649.79)	83.67%
299 - NUTRITION SERVICES						
1000 - REVENUE LOCAL SOURCES	(\$618,600.00)	(\$5,803.62)	(\$43,124.14)	\$0.00	(\$575,475.86)	6.97%
3000 - STATE REVENUE	(\$77,000.00)	\$0.00	\$0.00	\$0.00	(\$77,000.00)	0.00%
4000 - REVENUE FROM FEDERAL SOUR	(\$1,414,196.00)	\$0.00	(\$135,934.07)	\$0.00	(\$1,278,261.93)	9.61%
5000 - OTHER SOURCES	(\$300,000.00)	\$0.00	\$344,549.78	\$0.00	(\$644,549.78)	-114.85%
299 - NUTRITION SERVICES Total:	(\$2,409,796.00)	(\$5,803.62)	\$165,491.57	\$0.00	(\$2,575,287.57)	-6.87%
300 - DEBT SERVICE						
5000 - OTHER SOURCES	\$0.00	\$0.00	(\$3,147.02)	\$0.00	\$3,147.02	0.00%
300 - DEBT SERVICE Total:	\$0.00	\$0.00	(\$3,147.02)	\$0.00	\$3,147.02	0.00%
301 - PERS BOND 2003						
1000 - REVENUE LOCAL SOURCES	(\$3,957,570.00)	(\$342,417.06)	(\$1,958,244.38)	\$0.00	(\$1,999,325.62)	49.48%
5000 - OTHER SOURCES	(\$300,000.00)	\$0.00	(\$4,502,522.11)	\$0.00	\$4,202,522.11	1500.84%
301 - PERS BOND 2003 Total:	(\$4,257,570.00)	(\$342,417.06)	(\$6,460,766.49)	\$0.00	\$2,203,196.49	151.75%
302 - DEBT SERVICE LONG TERM						
1000 - REVENUE LOCAL SOURCES	(\$100,000.00)	(\$11,356.90)	(\$58,828.79)	\$0.00	(\$41,171.21)	58.83%
5000 - OTHER SOURCES	(\$210,000.00)	\$0.00	(\$219,815.40)	\$0.00	\$9,815.40	104.67%
302 - DEBT SERVICE LONG TERM Total:	(\$310,000.00)	(\$11,356.90)	(\$278,644.19)	\$0.00	(\$31,355.81)	89.89%
303 - DEBT SERVICES						
1000 - REVENUE LOCAL SOURCES	(\$6,170,000.00)	\$0.00	(\$5,945,368.27)	\$0.00	(\$224,631.73)	96.36%
5000 - OTHER SOURCES	(\$300,000.00)	\$0.00	(\$460,732.85)	\$0.00	\$160,732.85	153.58%
303 - DEBT SERVICES Total:	(\$6,470,000.00)	\$0.00	(\$6,406,101.12)	\$0.00	(\$63,898.88)	99.01%
304 - DEBT SERVICES						
5000 - OTHER SOURCES	(\$92,000.00)	\$0.00	(\$69,776.18)	\$0.00	(\$22,223.82)	75.84%
304 - DEBT SERVICES Total:	(\$92,000.00)	\$0.00	(\$69,776.18)	\$0.00	(\$22,223.82)	75.84%
410 - CAPITAL PROJECTS						
1000 - REVENUE LOCAL SOURCES	(\$600,000.00)	(\$178,978.27)	(\$683,579.04)	\$0.00	\$83,579.04	113.93%

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ????????????????????

Account Type: REVENUE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / OBJECT	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
3000 - STATE REVENUE	(\$5,026,040.00)	\$0.00	(\$750,000.00)	\$0.00	(\$4,276,040.00)	14.92%
5000 - OTHER SOURCES	(\$160,000,000.00)	\$0.00	(\$149,438,376.27)	\$0.00	(\$10,561,623.73)	93.40%
410 - CAPITAL PROJECTS Total:	(\$165,626,040.00)	(\$178,978.27)	(\$150,871,955.31)	\$0.00	(\$14,754,084.69)	91.09%
415 - CONSTRUCTION EXCISE TAX						
1000 - REVENUE LOCAL SOURCES	(\$510,000.00)	(\$7,852.17)	(\$255,159.82)	\$0.00	(\$254,840.18)	50.03%
5000 - OTHER SOURCES	(\$1,400,000.00)	\$0.00	(\$1,904,717.03)	\$0.00	\$504,717.03	136.05%
415 - CONSTRUCTION EXCISE TAX Total:	(\$1,910,000.00)	(\$7,852.17)	(\$2,159,876.85)	\$0.00	\$249,876.85	113.08%
Grand Total:	(\$261,793,111.00)	(\$584,718.17)	(\$216,527,695.40)	\$0.00	(\$45,265,415.60)	82.71%

End of Report

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / FUNCTION	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
100 - GENERAL FUND						
1000 - INSTRUCTION	\$34,090,120.00	\$2,639,253.79	\$13,543,165.31	\$17,983,400.80	\$2,563,553.89	92.48%
2000 - SUPPORT SERVICES	\$22,310,195.00	\$1,521,947.47	\$10,388,135.53	\$8,909,703.67	\$3,012,355.80	86.50%
3000 - ENTERPRISE/COMMUNITY SRVS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
5000 - OTHER USES	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	0.00%
6000 - CONTINGENCIES	\$1,050,000.00	\$0.00	\$0.00	\$0.00	\$1,050,000.00	0.00%
7000 - UNAPPROPRIATED ENDING BAL	\$2,630,000.00	\$0.00	\$0.00	\$0.00	\$2,630,000.00	0.00%
100 - GENERAL FUND Total:	\$60,096,315.00	\$4,161,201.26	\$23,931,300.84	\$26,893,104.47	\$9,271,909.69	84.57%
201 - FEDERAL GRANTS						
1000 - INSTRUCTION	\$2,948,348.00	\$180,816.19	\$2,042,983.42	\$663,541.11	\$241,823.47	91.80%
2000 - SUPPORT SERVICES	\$6,929,532.00	\$118,576.24	\$1,384,675.58	\$404,974.98	\$5,139,881.44	25.83%
3000 - ENTERPRISE/COMMUNITY SRVS	\$17,008.00	\$0.00	\$0.00	\$0.00	\$17,008.00	0.00%
201 - FEDERAL GRANTS Total:	\$9,894,888.00	\$299,392.43	\$3,427,659.00	\$1,068,516.09	\$5,398,712.91	45.44%
202 - SPECIAL REVENUE						
1000 - INSTRUCTION	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0.00%
2000 - SUPPORT SERVICES	\$242,000.00	\$147.00	\$7,851.89	\$0.00	\$234,148.11	3.24%
202 - SPECIAL REVENUE Total:	\$287,000.00	\$147.00	\$7,851.89	\$0.00	\$279,148.11	2.74%
203 - PERS RESERVE FUND						
7000 - UNAPPROPRIATED ENDING BAL	\$800,000.00	\$0.00	\$0.00	\$0.00	\$800,000.00	0.00%
203 - PERS RESERVE FUND Total:	\$800,000.00	\$0.00	\$0.00	\$0.00	\$800,000.00	0.00%
204 - STUDENT BODY FUNDS						
1000 - INSTRUCTION	\$1,826,000.00	(\$6,431.84)	\$53,128.32	\$35,839.12	\$1,737,032.56	4.87%
7000 - UNAPPROPRIATED ENDING BAL	\$219,000.00	\$0.00	\$0.00	\$0.00	\$219,000.00	0.00%
204 - STUDENT BODY FUNDS Total:	\$2,045,000.00	(\$6,431.84)	\$53,128.32	\$35,839.12	\$1,956,032.56	4.35%
206 - SCHOLARSHIPS						
1000 - INSTRUCTION	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
3000 - ENTERPRISE/COMMUNITY SRVS	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0.00%
7000 - UNAPPROPRIATED ENDING BAL	\$151,500.00	\$0.00	\$0.00	\$0.00	\$151,500.00	0.00%
206 - SCHOLARSHIPS Total:	\$161,500.00	\$0.00	\$0.00	\$0.00	\$161,500.00	0.00%
251 - SIA						
1000 - INSTRUCTION	\$2,094,409.00	\$151,184.56	\$748,921.84	\$987,342.80	\$358,144.36	82.90%
2000 - SUPPORT SERVICES	\$1,614,000.00	\$140,401.22	\$565,449.64	\$1,030,589.78	\$17,960.58	98.89%
251 - SIA Total:	\$3,708,409.00	\$291,585.78	\$1,314,371.48	\$2,017,932.58	\$376,104.94	89.86%
252 - HIGH SCHOOL SUCCESS						

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / FUNCTION	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
1000 - INSTRUCTION	\$949,808.00	\$216,965.63	\$520,170.20	\$606,138.81	(\$176,501.01)	118.58%
2000 - SUPPORT SERVICES	\$361,000.00	\$5,722.51	\$30,790.18	\$40,593.36	\$289,616.46	19.77%
252 - HIGH SCHOOL SUCCESS Total:	\$1,310,808.00	\$222,688.14	\$550,960.38	\$646,732.17	\$113,115.45	91.37%
260 - STATE & LOCAL GRANTS						
1000 - INSTRUCTION	\$898,285.00	\$0.00	\$546,763.79	\$9,960.47	\$341,560.74	61.98%
2000 - SUPPORT SERVICES	\$415,500.00	\$762.34	\$343,115.55	\$750.00	\$71,634.45	82.76%
3000 - ENTERPRISE/COMMUNITY SRVS	\$0.00	\$0.00	\$43,200.00	\$0.00	(\$43,200.00)	0.00%
260 - STATE & LOCAL GRANTS Total:	\$1,313,785.00	\$762.34	\$933,079.34	\$10,710.47	\$369,995.19	71.84%
270 - PRIVATE DONATIONS						
1000 - INSTRUCTION	\$688,000.00	\$81,710.47	\$177,754.52	\$67,278.31	\$442,967.17	35.62%
2000 - SUPPORT SERVICES	\$112,000.00	\$538.26	\$3,019.54	\$2,481.23	\$106,499.23	4.91%
7000 - UNAPPROPRIATED ENDING BAL	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0.00%
270 - PRIVATE DONATIONS Total:	\$1,100,000.00	\$82,248.73	\$180,774.06	\$69,759.54	\$849,466.40	22.78%
299 - NUTRITION SERVICES						
3000 - ENTERPRISE/COMMUNITY SRVS	\$2,409,796.00	\$180,156.27	\$953,810.97	\$565,942.69	\$890,042.34	63.07%
299 - NUTRITION SERVICES Total:	\$2,409,796.00	\$180,156.27	\$953,810.97	\$565,942.69	\$890,042.34	63.07%
300 - DEBT SERVICE						
7000 - UNAPPROPRIATED ENDING BAL	\$581,975.00	\$0.00	\$0.00	\$0.00	\$581,975.00	0.00%
300 - DEBT SERVICE Total:	\$581,975.00	\$0.00	\$0.00	\$0.00	\$581,975.00	0.00%
301 - PERS BOND 2003						
5000 - OTHER USES	\$4,257,570.00	\$0.00	\$523,783.05	\$0.00	\$3,733,786.95	12.30%
301 - PERS BOND 2003 Total:	\$4,257,570.00	\$0.00	\$523,783.05	\$0.00	\$3,733,786.95	12.30%
302 - DEBT SERVICE LONG TERM						
5000 - OTHER USES	\$85,000.00	\$0.00	\$49,189.00	\$0.00	\$35,811.00	57.87%
302 - DEBT SERVICE LONG TERM Total:	\$85,000.00	\$0.00	\$49,189.00	\$0.00	\$35,811.00	57.87%
303 - DEBT SERVICES						
5000 - OTHER USES	\$6,155,000.00	\$0.00	\$0.00	\$0.00	\$6,155,000.00	0.00%
303 - DEBT SERVICES Total:	\$6,155,000.00	\$0.00	\$0.00	\$0.00	\$6,155,000.00	0.00%
304 - DEBT SERVICES						
5000 - OTHER USES	\$50,025.00	\$0.00	\$25,012.50	\$0.00	\$25,012.50	50.00%
304 - DEBT SERVICES Total:	\$50,025.00	\$0.00	\$25,012.50	\$0.00	\$25,012.50	50.00%
410 - CAPITAL PROJECTS						
2000 - SUPPORT SERVICES	\$168,551.00	\$48,797.78	\$61,800.46	\$59,420.02	\$47,330.52	71.92%
4000 - FACILITIES ACQ & CONSTRCT	\$165,457,489.00	\$4,690,761.21	\$32,995,426.21	\$61,036,913.38	\$71,425,149.41	56.83%
410 - CAPITAL PROJECTS Total:	\$165,626,040.00	\$4,739,558.99	\$33,057,226.67	\$61,096,333.40	\$71,472,479.93	56.85%

Newberg Public Schools

General Ledger - Element Summary Report

Fiscal Year: 2022-2023 From Date:1/1/2023 To Date:1/31/2023

Account Mask: ??????????????????????

Account Type: EXPENDITURE

Print accounts with zero balance
 Include Inactive Accounts
 Include PreEncumbrance

FUND / FUNCTION	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
415 - CONSTRUCTION EXCISE TAX						
2000 - SUPPORT SERVICES	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	0.00%
4000 - FACILITIES ACQ & CONSTRCT	\$910,000.00	\$0.00	\$546,893.98	\$0.00	\$363,106.02	60.10%
415 - CONSTRUCTION EXCISE TAX Total:	\$1,910,000.00	\$0.00	\$546,893.98	\$0.00	\$1,363,106.02	28.63%
Grand Total:	\$261,793,111.00	\$9,971,309.10	\$65,555,041.48	\$92,404,870.53	\$103,833,198.99	60.34%

End of Report



Newberg School District 29J

Board Meeting Date: February 14th, 2023

ITEM: Transportation RFP #S-P36002-00005304

PRESENTER: Chair Dave Brown

ACTION

Accept the 5 year transportation contract with First Student beginning with the 2023/2024 academic school year, as outlined.

RECOMMENDATION:

Move that the Newberg School District Board of Directors approve the 5 year contract with First Student Transportation as presented.



NEWBERG

PUBLIC SCHOOLS

INSPIRE. INNOVATE. SUCCEED.

NOTICE OF INTENT TO AWARD

February 3, 2023

RE: NEWBERG PUBLIC SCHOOLS REQUEST FOR PROPOSALS FOR STUDENT TRANSPORTATION SERVICES STARTING JULY 1, 2023 AND CONTINUING UNTIL JUNE 30, 2028.

OPENING DATE AND TIME: JANUARY 26, 2023 @ 1:00 PM PDT

The following proposers submitted proposals for the above solicitation:

FIRST STUDENT

MID COLUMBIA BUS COMPANY, INC.

The following proposers declined submission of a proposal for the above solicitation:

DURHAM TRANSPORTATION

STUDENT TRANSPORTATION OF AMERICA

Newberg Public Schools has completed its evaluations of the proposals received for this RFP according to criteria stated in the solicitations. The District has determined that the highest ranked responsive proposer is **First Student**. The recommendation will go before the Newberg Public School Board on February 14, 2023 at 7:00 PM PST for approval. A proposer may submit a formal written protest of this Intent to Award within seven (7) calendar days of the date of this notice pursuant to ORS 279B.410. Such protest must be submitted to the Director of Finance, Heather Bixby, Newberg Public Schools 714 E 6th Street, Newberg, OR 97132. No protest will be considered if not received within the seven (7) day window.

We would like to thank each Proposer for their time and effort in preparing a proposal. Please direct any questions or correspondence regarding this Notice to my attention.

Sincerely,

Heather Bixby
Director of Finance

Cost Analysis

Name	Base Rate/Month	Base Rate/Year	Daily Minimum 3/hr Daily per Route (65-78 passenger bus)	Costs/Year (Based on 40 per day/172 days)	Daily Minimum 3/hr Daily per Route (84-89 passenger bus)	Costs/Year (Based on 40 per day/172 days)	Daily Minimum 3/hr Daily per Route (SPED passenger bus)	Costs/Year (Based on 14 per day/172 days)	Total
First Student	\$177,768.34	\$2,133,220.12	\$200.89	\$1,382,123.20	\$200.89	\$1,382,123.20	\$200.89	\$483,743.12	\$3,999,086.44
Columbia	\$125,780.00	\$1,509,359.00	\$315.04	\$2,167,475.20	\$346.07	\$2,380,961.60	\$343.65	\$827,509.20	\$4,504,343.40

RFP Evaluation #S-P36002-00005304 Transportation 2023-2028

Evaluator	1st Student	Mid-Co
Royer	100	76
Renne	103	86
Bixby	110	92
Moxley	98	84
DeHart	96	81
Linenberger	110	90
Average Final Score	103	85



6500 Hollister Avenue, Suite 100
Goleta, CA 93117
(323) 421-7923

January 23, 2023

Heather Bixby, Director of Finance
Newberg Public Schools
714 E. 6th Street
Newberg, OR 97132

Re: Student Transportation Services RFP # S-P36002-00005304

Ms. Bixby,

STA of Oregon, Inc. doing business as Student Transportation of America is not submitting a proposal for student transportation services at this time. We look forward the possibility of working with the District in the future.

Regards,

A handwritten signature in black cursive script that reads 'James Lasky'.

James Lasky
Director of Business Development



January 26, 2023

Heather Bixby
Director of Finance
Newberg Public Schools
714 E 6th Street
Newberg, OR 97132

RE: Student Transportation Services RFP # S-P36002-00005304

Dear Ms. Bixby,

Thank you for notifying us of your student transportation services request for proposal number S-P36002-00005304. Unfortunately, we regret to inform you that we will not be submitting a response to this proposal at this time.

However, we would like to remain on your list for future invitations. If you have any questions regarding our decision or our company, please feel free to call me at (702) 290-9026 or email me at mherington@durhamschoolservices.com.

Sincerely,

Mark Herington
Director, Business Development

national express | *school*

2601 Navistar Drive | Lisle, IL 60532 | P: 800.950.0485 | durhamschoolservices.com

FULL-SERVICE TRANSPORTATION • ROUTE OPTIMIZATION AND SCHEDULING • SPECIAL NEEDS EXPERTISE • CHARTER BUS SERVICE



Executive Summary



Mid Columbia Bus Company is pleased to submit this proposal to Newberg Public Schools in response to your Request For Proposals for Student Transportation.

We believe that Mid Columbia and Newberg Public Schools will make excellent strategic partners to enable students' success.

The Mid Columbia Difference.

A partnership with Mid Columbia (Midco) means you get big company expertise with the service and responsiveness of a smaller operator. That doesn't mean we are small, just that our focus is first and foremost on the customer and the employee. We believe that school bus transportation is still about people. We believe in investing into the school and partnership by providing scholarship opportunities for both students and teachers.

Staff Built Specifically for Newberg

We have identified a full-time staff of six (6) employees specifically to meet or exceed the performance requirements of Newberg Public Schools.

Those positions are as follows:

- ❖ Location Manager
- ❖ Assistant Manager/Lead Dispatcher
- ❖ 1 Dispatcher - working directly with drivers/campuses/athletic directors
- ❖ Router - utilizing computerized routing system and backs up Dispatcher
- ❖ Lead Technician
- ❖ Technician

School Bus Drivers

Mid Columbia Bus Company (Midco) is about people. Our drivers, managers, and technicians. Selecting and keeping the right people is key to the success of any transportation operation.

We have included significant bonuses and incentives to encourage current drivers to stay with the district and make the change to Mid Columbia. We will hold several meetings before the school year is out to help get to know them and for them to get to know Midco.

We have also included a competitive wage package. The starting wage for Newberg Bus Drivers would be \$25.25 then would increase across 6 steps to the top step of \$29.00 for the most experienced drivers.

Review and Improve

Monthly updates to ensure we remain on track. Each of our locations participates in something we call a “Daily Debrief”. This is where the team gets together each day to discuss anything that might not have gone to plan and how we are going to adjust and improve. We would like to implement this with the district monthly to review how things are going and what we can do together to improve the circumstances for the district, the students and ourselves.

While technology isn’t the only answer, we know that when used properly, it can help us to enhance our performance and improve the overall experience for parents, students, and campuses.

Technology to Support Student Learning

We have included in this proposal, routing technology with the feature for parents to put in their address and identify the closest bus stop for their student. Additionally, a parent app where they can create their own notification zone. When the bus travels through this zone, it will notify the parent on their phone that the student is nearing the designated pick up or drop off location, helping to keep parents aware of where their student is.

Digital radios that provide greater coverage areas and better reliability than the old analogue services.

Three (3) Digital Cameras in big buses and two (2) Digital Cameras in small buses that allow for improved picture quality, ability to search the video more quickly and provide uploads to administrators for a quicker review and response to situations.

Fleet

Mid Columbia will bring in 30 brand new vehicles and 32 vehicles that are less than 5 years old. Why the mixed fleet? This will help you over the long term. We are not planning any replacements during the life of the contract due to the fleet remaining in compliance. Vehicles would be traded out in a renewal contract to keep in compliance with age restrictions. By doing this, you don't have any sudden large increases due to a fleet that has aged at the same time. You will see new vehicles on a regular basis to maintain the average age required by the agreement.

Mid Columbia Bus Company provides you with the best option for a partnership. One that has more flexibility to adjust to the needs and priorities of the district without giving up any transportation expertise or resources. Our local management teams are empowered to find solutions and meet the needs of their customers.

Our Region Vice Presidents are in the field meeting with customers and ensuring that managers have the resources they need to meet and exceed the expectations of our customers. Brian Shuldberg's office is in Stayton. He lives in West Salem. He's local. He's available. You won't find that with other 'big name' companies.

B. PROPOSAL RATE SCHEDULE

NAME of Proposer: Mid Columbia Bus Company

This rate sheet is not intended as a reflection of the actual annual rates to be charged by the Proposer to the District. Cost estimates shown below are to be used by the District for the purposes of comparing annual proposal costs and as the basis for negotiations with the successful Proposer. Rates are to be based upon a minimum of 170 student home-to-school transportation days, current route configurations, and a three hour base rate. Successful Proposer will commit to a final rate schedule, which shall be the basis for any and all fees charged, within the final Agreement with the District.

1. FIXED COST

All Inclusive Fixed Costs as described in Section VIII. This is based upon maintaining current service level as described in Section IX and other requirements as specified in Sections VI and VII.

Annual Fee \$ 1,509,359

Monthly Fee \$ 125,780

2. RATE BASED COST

a. Daily Total Minimum rate per route bus, for first three hours, for the following:

84-89 Passenger Heavy-duty Transit Bus	\$ <u>346.07</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>315.04</u>
54-72 Passenger Bus w/Lift	\$ <u>315.04</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>343.65</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>355.47</u>
Other: _____	\$ _____

b. **Daily Total hourly rate per route bus for time over the first three hours of daily use:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>33.86</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>33.86</u>
54-72 Passenger Bus w/Lift	\$ <u>33.86</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>33.86</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>33.86</u>
Other: _____	\$ _____

c. **Summer and Extended School Year Rates - the rate charged for each regular route bus per hour operated for Summer School or special education extended school year programs is as follows:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>346.07</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>315.04</u>
54-72 Passenger Bus w/Lift	\$ <u>315.04</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>343.65</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>355.47</u>
Other: _____	\$ _____

d. **All Activity and Field Trip Busing Rate - the rate charged for each trip bus per hour is as follows:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>63.21</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>64.99</u>
54-72 Passenger Bus w/Lift	\$ <u>60.35</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>58.68</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>58.68</u>
Other: _____	\$ _____
Overnight Charge (Meals/Motel)	\$ <u>Actual</u>

e. Activity vehicles driven by District staff - buses driven by qualified district staff for student activities will be charged at the following Mileage Rates:

12-30 Passenger Mini Bus w/o Lift \$ 2.24
Other: _____ \$ _____

3. District Bus Driver Training Fee

Classroom \$ 43.50/hr
Behind the Wheel \$ 43.50/hr

4. Basis for Annual Escalation of Fees

For each year, subsequent to the initial year, of the service agreement period, Proposer is entitled to raise all scheduled fees. Annual increases, over the current rates, will be as follows:

Year 2 - Effective 7/1/2024 _____ %
Year 3 - Effective 7/1/2025 _____ %
Year 4 - Effective 7/1/2026 _____ %
Year 5 - Effective 7/1/2027 _____ %

- OR -

If by fixed annual formula or CPI indicator, calculated as follows:

CPI for all urban consumers, west area or 3%, whichever is greater

5. Credit for Outside Use

List the billing credit per bus, per mile or hour, to be provided to the District for use of fleet buses serving the District, which are used by Proposer for outside charter services.

\$0.15 per mile

6. Other Fees

Any other potential fee charged under this proposal must be listed below. Attach an additional sheet if necessary.

7. Alternate Fuel Sources Conversion

Estimated Cost For Converting Fleet \$ _____
Estimated Fuel Differential Per Gallon \$ _____

Provide pricing details as it applies to fixed costs and rate-based costs.

Proposals for alternative fuel sources will be considered in the District's scoring process.

C. TOTAL COST PROPOSAL

NAME of Proposer: Mid Columbia Bus Company

This evaluation is not intended to reflect the actual routing costs for the District. It will be used by the District as a means to apply, measure and compare rates provided by the Proposers.

1. Fixed Costs							\$1,509,359
2. Rate Based Fees							
a. Daily Total Minimum Rate per Route Bus (First Three Hours)							
84-89 Passenger Bus	\$ 346.07	x	4 Routes	x	170 Days	=	\$ 235,327.60
65-78 Passenger Bus	\$ 315.04	x	27 Routes	x	170 Days	=	\$1,446,033.60
54-72 Passenger Bus w/Lift	\$315.04	X	2 Routes	X	170 Days	=	\$ 107,113.60
12-30 Passenger Mini-Bus (Lift)	\$ 355.47	x	6 Routes	x	170 Days	=	\$ 362,579.40
12-30 Passenger Mini-Bus (No Lift)	\$ 343.65	x	7 Routes	x	170 Days	=	\$ 408,943.50
b. Daily Total Hourly Rate per Route Bus (Over Three Hours)							
84-89 Passenger Bus	\$ 33.86	x	5,000 Hrs	=	\$ 169,300		
65-78 Passenger Bus	\$ 33.86	x	10,000 Hrs	=	\$ 338,600		
12-30 Passenger Mini-Bus (Lift)	\$ 33.86	x	2,500 Hrs	=	\$ 84,650		
12-30 Passenger Mini-Bus (No Lift)	\$ 33.86	x	2,500 Hrs	=	\$ 84,650		
c. Trip Rates (Per Hour)							
84-89 Passenger Bus	\$ 63.21	x	3,000 Hrs	=	\$ 189,630		
65-78 Passenger Bus	\$64.99	x	2,000 Hrs	=	\$ 129,980		
d. Activity Vehicles Driven by District Staff (Per Mile)							
12-30 Passenger Mini-Bus (Lift)	\$ 2.24	x	1000 Miles	=	\$ 2,240		
12-30 Passenger Mini-Bus (No Lift)	\$ 2.24	x	1000 Miles	=	\$ 2,240		

Alternate Pricing Forms



Forms on the following pages are an alternate pricing option. These prices do not include the price of fuel. This pricing structure would require the district to pay for or directly purchase the fuel needed for the contract.

B. PROPOSAL RATE SCHEDULE

NAME of Proposer: Mid Columbia Bus Company

This rate sheet is not intended as a reflection of the actual annual rates to be charged by the Proposer to the District. Cost estimates shown below are to be used by the District for the purposes of comparing annual proposal costs and as the basis for negotiations with the successful Proposer. Rates are to be based upon a minimum of 170 student home-to-school transportation days, current route configurations, and a three hour base rate. Successful Proposer will commit to a final rate schedule, which shall be the basis for any and all fees charged, within the final Agreement with the District.

1. FIXED COST

All Inclusive Fixed Costs as described in Section VIII. This is based upon maintaining current service level as described in Section IX and other requirements as specified in Sections VI and VII.

Annual Fee \$ 1,509,359

Monthly Fee \$ 125,780

2. RATE BASED COST

a. Daily Total Minimum rate per route bus, for first three hours, for the following:

84-89 Passenger Heavy-duty Transit Bus	\$ <u>299.16</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>280.17</u>
54-72 Passenger Bus w/Lift	\$ <u>280.17</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>251.44</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>260.00</u>
Other: _____	\$ _____



b. **Daily Total hourly rate per route bus for time over the first three hours of daily use:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>33.86</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>33.86</u>
54-72 Passenger Bus w/Lift	\$ <u>33.86</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>33.86</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>33.86</u>
Other: _____	\$ _____

c. **Summer and Extended School Year Rates - the rate charged for each regular route bus per hour operated for Summer School or special education extended school year programs is as follows:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>299.16</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>280.17</u>
54-72 Passenger Bus w/Lift	\$ <u>280.17</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>251.44</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>260.00</u>
Other: _____	\$ _____

d. **All Activity and Field Trip Busing Rate - the rate charged for each trip bus per hour is as follows:**

84-89 Passenger Heavy-duty Transit Bus	\$ <u>62.24</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>64.20</u>
54-72 Passenger Bus w/Lift	\$ <u>59.11</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>57.27</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>57.27</u>
Other: _____	\$ _____
Overnight Charge (Meals/Motel)	\$ <u>Actual</u>



e. Activity vehicles driven by District staff - buses driven by qualified district staff for student activities will be charged at the following Mileage Rates:

12-30 Passenger Mini Bus w/o Lift \$ 2.24
Other: _____ \$ _____

3. District Bus Driver Training Fee

Classroom \$ 43.50/hr
Behind the Wheel \$ 43.50/hr

4. Basis for Annual Escalation of Fees

For each year, subsequent to the initial year, of the service agreement period, Proposer is entitled to raise all scheduled fees. Annual increases, over the current rates, will be as follows:

Year 2 - Effective 7/1/2024 _____ %
Year 3 - Effective 7/1/2025 _____ %
Year 4 - Effective 7/1/2026 _____ %
Year 5 - Effective 7/1/2027 _____ %

- OR -

If by fixed annual formula or CPI indicator, calculated as follows:

CPI for all urban consumers, west area or 3%, whichever is greater

5. Credit for Outside Use

List the billing credit per bus, per mile or hour, to be provided to the District for use of fleet buses serving the District, which are used by Proposer for outside charter services.

\$0.15 per mile

6. Other Fees

Any other potential fee charged under this proposal must be listed below. Attach an additional sheet if necessary.

7. Alternate Fuel Sources Conversion

Estimated Cost For Converting Fleet \$ _____

Estimated Fuel Differential Per Gallon \$ _____

Provide pricing details as it applies to fixed costs and rate-based costs.

Proposals for alternative fuel sources will be considered in the District's scoring process.

C. TOTAL COST PROPOSAL

NAME of Proposer: Mid Columbia Bus Company

This evaluation is not intended to reflect the actual routing costs for the District. It will be used by the District as a means to apply, measure and compare rates provided by the Proposers.

1. Fixed Costs						\$1,509,359
2. Rate Based Fees						
a. Daily Total Minimum Rate per Route Bus (First Three Hours)						
84-89 Passenger Bus	\$ 299.16	x	4 Routes	x	170 Days	= \$ 203,428.80
65-78 Passenger Bus	\$ 280.17	x	27 Routes	x	170 Days	= \$1,285,980.30
54-72 Passenger Bus w/Lift	\$280.17	X	2 Routes	X	170 Days	= \$ 95,257.80
12-30 Passenger Mini-Bus (Lift)	\$ 251.44	x	6 Routes	x	170 Days	= \$ 256,468.80
12-30 Passenger Mini-Bus (No Lift)	\$ 260.00	x	7 Routes	x	170 Days	= \$ 309,400.00
b. Daily Total Hourly Rate per Route Bus (Over Three Hours)						
84-89 Passenger Bus	\$ 33.86	x	5,000 Hrs	=	\$ 169,300	
65-78 Passenger Bus	\$ 33.86	x	10,000 Hrs	=	\$ 338,600	
12-30 Passenger Mini-Bus (Lift)	\$ 33.86	x	2,500 Hrs	=	\$ 84,650	
12-30 Passenger Mini-Bus (No Lift)	\$ 33.86	x	2,500 Hrs	=	\$ 84,650	
c. Trip Rates (Per Hour)						
84-89 Passenger Bus	\$ 62.24	x	3,000 Hrs	=	\$ 186,720	
65-78 Passenger Bus	\$64.20	x	2,000 Hrs	=	\$ 128,400	
d. Activity Vehicles Driven by District Staff (Per Mile)						
12-30 Passenger Mini-Bus (Lift)	\$ 2.24	x	1000 Miles	=	\$ 2,240	
12-30 Passenger Mini-Bus (No Lift)	\$ 2.24	x	1000 Miles	=	\$ 2,240	

EXECUTIVE SUMMARY

NEWBERG PUBLIC SCHOOLS



FIRST STUDENT IS THE RIGHT CHOICE FOR NEWBERG PUBLIC SCHOOLS, ITS STUDENTS, PARENTS & COMMUNITY.

First Student is committed to maintaining our relationship with Newberg Public Schools and supporting your strategic goals.

We believe excellence in education starts on the school bus with a well-maintained fleet, strong safety focus, adaptive and responsive routing and well-trained, professional drivers. This level of excellence can be only delivered by a provider with significant experience with student transportation operations.

At Newberg Public Schools, your students come first in every decision you make. For over 20 years, the Newberg and Dundee areas have entrusted First Student to transport our community's students to and from school daily. Over the past century, we have developed relationships based on a common approach to student care. Together we have established the core tenets of our mutual philosophy - ensuring every student achieves to their highest level. First Student's team knows the Newberg and Dundee communities and cares for its children like a trusted family member. After all, many of these students have grown up with the First Student family.



PROVEN SOLUTION

A history of providing customer-focused solutions that can be traced back more than 100 years.



STUDENT-CENTRIC

Caring for the students we serve is our First priority.



PROPRIETARY TECHNOLOGY

Seamlessly connected technology connects the bus, route, and student, which elevates safety and gives districts and parents greater visibility and control.



RECOGNIZED LEADER

Chosen and trusted by more districts in North America than any other student transportation provider.

COMMITTED TO CARING



SOLUTIONS-DRIVEN OPERATIONAL EXCELLENCE

Data-driven metrics ensure we proactively modify and adapt to ever-changing needs to elevate district transparency and deliver on our goals.



DIVERSITY & INCLUSION

Since we serve the most diverse communities in North America, we attract, engage, and develop a workforce that reflects the students, customers, and communities we serve.



ENVIRONMENTALLY FRIENDLY

Alternative fuel, electrification strategies, and operational solutions that lower emissions, provide greater efficiency, and improve passenger experience.



AWARD-WINNING SAFETY

The only school transportation company recognized as a leader in safety by the prestigious Campbell Institute and to have been awarded the National Safety Council (NSC) Green Cross for Safety medal.

95%

of our customers would
**RECOMMEND
FIRST STUDENT**
to their colleagues

First Student has treated SFSD like its only client. Their planning, communication, attention to detail and execution is meticulous.

Steve Nielsen | Silver Falls School District, Oregon

I am happy to say this has been a smooth transition with no service disruption. The end result for us has been a level of service above what we anticipated or expected.

Mitch Neilson | Scappoose SD 1J, Oregon

The newer buses are well equipped with onboard cameras with audio, real-time GPS location for parents and students to always know where their bus is at in the route (through an app) and many other safety features.

Matt Yoshioka | Pendleton School District, Oregon

A NEWBERG PUBLIC SCHOOLS AND FIRST STUDENT PARTNERSHIP

Serving Newberg Public Schools and your community requires an immense amount of expertise, commitment and an experienced team of dedicated professionals. We developed a strategic proposal that incorporates critical First Student differentiators that distinguish us from other providers. We are confident First Student continues to be right partner to meet and exceed Newberg Public Schools' transportation objectives.

1. Ease of Transition

First Student has completed recent start-ups in other districts in Oregon with a tight turnaround with the outcome being a seamless transition. For Newberg, we'll have even more time. Upon selection, we will begin recruiting and training staff and drivers, as well as starting facility preparation and ordering and readying equipment far before the 90-day action plan. A big benefit to Newberg Public Schools is that we are already operating in Newberg, so all of our technology and implementation processes will begin immediately. We have included strong references from new customers as evidence of our ability to provide the seamless transition Newberg Public Schools is expecting. District Manager, Justin Cox, brings the experience and leadership needed to successfully implement our transportation solution into the Newberg Public Schools.



2. Impeccable Service

First Student previously served Newberg Public Schools for 14 years and provided impeccable service during that time. We consistently received high overall satisfaction scores from Newberg leadership. The current supplemental routes we are servicing are operating without interruption. Our customers praise our professional, organized and responsiveness to all of their needs and that our communication has been top-notch. They have also commended our ability to transition them from another contractor with no service disruption. First Student's company-wide customer satisfaction score is 8.94 out of 10 for the 2020/2021 school year; furthermore, within the state of Oregon, we have received a score 9.6 out of 10 for 2020/2021.

We are the only provider within the area to have local, regional support available to assist with technology implementation, maintenance, safety, human resources and operational start-up. The references we have provided can attest to our ability to successfully transition to First Student while providing quality service, a high performance record and the ability to perform Newberg Public Schools' scope of work.

3. Proven Reliability

When Newberg Public Schools' routes weren't being covered, First Student stepped in to help. We have proven we can help fix driver shortage problems by getting drivers and covering routes. Our drivers were already familiar with the routes based on our relationship that goes as far back as to the time of Laidlaw Education Services. Our commitment to your students, schools and communities never wavered. Two of our recent startups, Scappoose and Pendleton, were serviced by other providers and after their most recent bid process, our customers have seen a culture shift and a level of service that far exceeded their expectations. Our references prove that we are the provider of choice.

4. Driver Staffing

At this time, we have nearly 30 drivers trained and ready to service the District. These drivers have been members of your communities and have driven your routes for 14 years. Our drivers have worked for First Student in Newberg for many years and know that we are the premier employer of choice. A large part of our ability to get fully staffed is our Location Managers, like Bobbi Richlick, who build the right culture and an unmatched working environment where drivers feel supported, heard, appreciated and part of the First Student family. We have been successful at retaining employees by engaging with them throughout the year, acknowledging their achievements, rewarding good driving habits and treating them to meals and activities. Our mobile app, FirstConnect[®], has been a positive tool to connect with and communicate information to our employees.

We will continue to focus our efforts on recruiting drivers and that is why we have a dedicated teams of recruiters as well as talent acquisition specialists to assist in recruiting. We also fully understand the driver labor market in the Newberg and Dundee

areas and the required wages to keep quality drivers. With the proper wage scale in place, we will continue to make First Student the preferred employer and give the District peace of mind by maintaining quality bus drivers.

5. Transparency and Customer Service

Our team is dedicated to the Newberg Public Schools' communities, students and parents. Through daily briefings, a regular cadence of customer meetings and our annual customer survey, we use your District's feedback to ensure we are meeting the service levels promised and enhancing our service and communication. Our weekly communication tool has proved to be very successful in that it provides a recap of driver staffing, our recruiting activities, successes we've achieved, any barriers we are facing, routing updates, customer issues and resolutions and community engagement activities.

Additionally, we value the feedback of the community. We are offering FirstFeedback®, our proprietary online feedback management system, to the community where they can submit information regarding a driver, bus or experience. Furthermore, the full technology suite available to Newberg Public Schools manages the ways we treat and respond to student discipline and students with disabilities, near real-time tracking of our buses, KPI tracking and routing services. Enhanced visibility and a high level of communication and partnership between Newberg Public Schools' staff and our First Student team is our mutual goal.

First Student's proposal to Newberg Public Schools includes:

- Operational Excellence and Customer Service
- Recruitment, Hiring and Retention of Bus Drivers
- Award Winning and Industry-Leading Safety Program
- Comprehensive Technology Suite
- Fleet And Equipment
- Routing
- Preventative Maintenance Services
- Superintendent Scholarship
- Fuel Peg

Operational Excellence and Customer Service

Valuable experience gained from serving districts like Newberg Public Schools has allowed us to refine our understanding of developing and maintaining strong operational standards that truly set us apart from the competition. We have more expertise with districts of all sizes than any other provider.

Our location staff in Newberg have partnered with your district for over 14 years. Location Manager Bobbi Richlick and her team know what it takes to keep your transportation operation running smoothly. Not only does our full-time employee (FTE) staffing, as outlined in our proposal, exceed the RFP requirements, it will ensure a member of management, operations and safety is available to answer and support the District, community, parents and students of Newberg Public Schools with their transportation questions or needs.

Our proposed operations team includes:

- Location Manager
- Assistant Location Manager
- Location Safety Manager
- Maintenance Supervisor
- Technician
- 2 Dispatchers
- Router (First Planning Solutions)
- Driver Trainer

Full-time employees will receive our full-time benefits program which includes insurance for medical, dental, vision, life and accidental death and dismemberment, as well as a 401K retirement/savings plan, paid vacation and sick days and employee training and development programs.

Recruitment, Hiring and Retention of Bus Drivers

To meet the challenge of the industry-wide school bus driver shortage, First Student has developed comprehensive approaches to recruiting and retaining. We will continue to partner with the Newberg Public Schools if the need arises to raise the driver wage scale, as the market demands. With the proper wage scale in place, we will make First Student the preferred employer and give Newberg Public Schools peace of mind by maintaining quality bus drivers. Part of our proposal offering ensures that driver compensation remains in line with inflation.

Driver Compensation

There is a nation-wide driver shortage that continues to impact all communities. First Student is well equipped and proactive to address these situations, but having a reasonable wage scale for drivers cannot be understated. We use market analysis to ensure our wages remain competitive with other CDL licensed driving positions. We feel this is a best practice in our ability to provide superior service. Our starting rate for drivers is \$28.00 per hour, with more experienced drivers earning up to \$31.11 per hour along with competitive sign-on bonuses. On top of this, our drivers will be given a daily 5-hour guarantee, paid holidays and other competitive benefits surpassing the Newberg, Dundee and surrounding markets.

Award-Winning and Industry-Leading Safety Program

As you know, safety is a way of life at First Student, and it is the top priority of the 55,500 employees working to deliver the best start and finish to the school day. Districts that partner with us gain an entire safety organization dedicated to making safety a core value for all team members. Safety isn't what we do, it is who we are. That is why we are the only school transportation company to receive the National Safety Council Green Cross for Safety®, the highest award for safety in North America.

We are also the first ground transportation company to be accepted into the Campbell Institute; a globally recognized thought leader for world-class knowledge on keeping people safe and responsibly stewarding the earth's valuable resources.

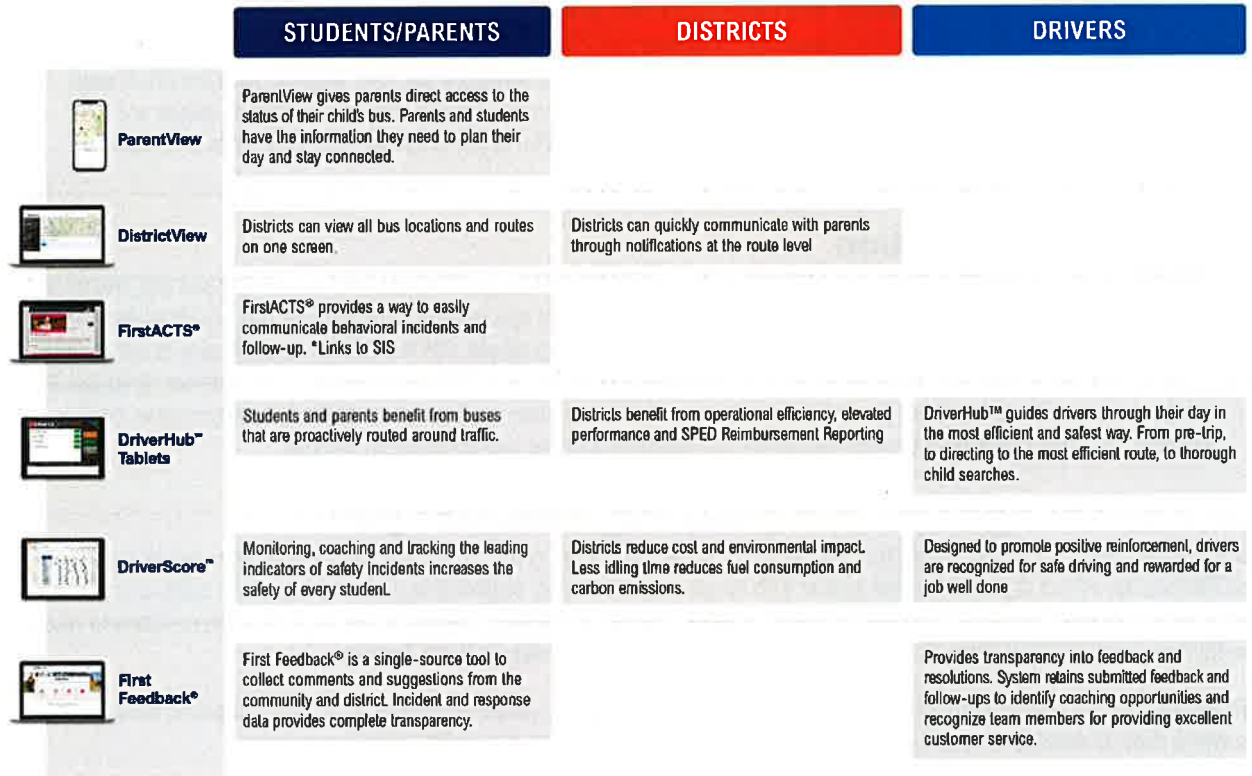
Comprehensive Technology Suite

As part of our proposal, Newberg Public Schools will be receiving every technology offering First Student has available which greatly enhance communication, transparency, safety and customer service. School bus technology continues to evolve in many exciting ways. Our technology supports a diverse population of parents/guardians to ensure information is conveniently available.

First Student has been at the forefront, developing proprietary technologies with our customers at the core of design. Many of our systems and tools are highly customized and are therefore designed to use school district data to enhance communication flow and accurate reporting.

Our state-of-the-art technology facilitates a higher level of safety, encourages open and transparent operations and contributes to operational excellence. First Student has developed and implemented many programs beyond our competitors. We leverage our technology to assist our team's ability to stay focused on continuous improvement.

These programs include our proprietary FirstView® application which is ADA compliant and available in 10 different languages. FirstView® provides visibility of bus arrival time to parents and important visibility to the District, as well as the ability to communicate or send notifications to parents.



Fleet and Equipment

Our buses will meet all state, local and District requirements while using the following mix of new and current fleet. The average fleet age is 1.5 years.

Total	Year	Bus Type	Passenger Capacity
15	2018	Type C	78 Passenger
25	New	Type C	78 Passenger
11	New	Type A	24 Passenger
3	New	Type A/ Lift	2 W/C Capacity with Lift
2	New	Type 20	15 Passenger
1	New	Type C/Lift	56 Passenger with lift spare
5	New	Type D	84 Passenger/ Understorage
1	2020	Shop Truck	Maintenance Vehicle
1	2020	Minivan	Safety Vehicle
64	Total Vehicles		

Routing Services

First Planning Solutions (FPS) has been in operation at First Student for over 30 years. This Routing Center of Excellence brings wide-ranging expertise in electronic routing system deployment and management. The FPS team provides a range of services to school districts seeking to optimize routing systems and operations. They have a variety of experience in a breadth of system scenarios.

- The FPS team works with multiple electronic routing software packages used by school districts with a variety of distinct budgetary, demographic, geographic and operational circumstances. Our experienced routing team has enabled us to cut and combine routes that make routing as efficient as possible.
- Newberg Public Schools' transportation program will benefit from our experience using Versatrans. FPS installed its first Versatrans system in 1998. Today, FPS supports more than seventy (70) Versatrans instances operated by First Student locations and customers and employs certified Route Planning system experts. FPS also brings expertise in the installation and support of the E-Link Online Information Portal, Onscreen GPS Vehicle Location, Schools Interoperability Framework (SIF) Agent and TripTracker Field Trip Software applications.
- When First Student started our partnerships with Scappoose School District and Pendleton School District, neither were satisfied with their routing scheme and had very little visibility into their routes. We began with zero routing information and by leveraging FPS's expertise, and through collaboration with both Districts, we developed/built new routes with zero disruption to the families we serve.

To learn more about our routing services, please refer to the Routing Services and Capabilities section.

Preventative Maintenance Services

Our preventative maintenance program emphasizes quality control, data-driven decision making and process efficiency. Some highlights include:

ASE Certification and Blue Seal Shops

- The Center for Automotive Excellence (ASE) awards repair shops with the ASE Blue Seal recognition if the repair shop has at least 75% of their technicians who are ASE certified. We encourage our technicians to complete one of the more than 40 tests offered that measure their skill level in vehicle repair and maintenance. First Student is proud to say we have more than 114 Blue Seal shops – more than any other company in the industry. Our technicians can earn additional hourly pay for passing ASE certification testing.

TAC Help Desk

- The Technician Assistance Center (TAC) Help Desk is an exciting tool for First Student technicians that helps save time, reduce the use of unnecessary parts and keeps costs down. The web-based system allows technicians to share vehicle specific information, include helpful photos and collaborate in real time via video chat with ASE certified experts across the country.

Predictive Analytics

- Every First Student maintenance shop is using fault-code centered predictive analytics to identify and solve problems 2-4 weeks before failures occur. The system uses data pulled from buses in your fleet to identify problems related to exhaust, cooling and ABS brakes.

Facility

Based on the Addendum issued regarding facility placement, First Student will start the site selection process by May 1st.

The facility would ideally be on 5-7 acres of land and include a maintenance shop (1-2 bay doors), dispatch area, break room, offices, and training room.

Our facilities in Sherwood and McMinnville are examples of the type of facility we would strive to find. If the District has property available that we could utilize, this would be a cost-savings to the District over the term of the contract.

11215 SW Elligsen Way, Sherwood, OR 97140



1936 NE Lafayette Avenue, McMinnville, OR 97128



Superintendent Scholarship

We are more than just a contractor. On top of providing exceptional student transportation services, we view ourselves as a partner and a vital member of the community that is invested in the success of our students. As such, we want to offer your students an opportunity to continue their learning path and achieve their life goals. First Student will be offering an annual \$5,000 Superintendent Scholarship to Newberg Public Schools. This scholarship can be divided amongst students at your discretion.

Fuel Peg

We are proposing a fuel peg of \$4.00 throughout the term of the contract. We feel this is in the best interest of both the District and First Student, as it will protect against future, unanticipated cost of fuel prices.

Pricing Proposal

After thoroughly reviewing the bid specifications, we believe we can offer the best and most competitively priced solution for Newberg Public Schools. Our proposal includes pricing for the operation of the 46 AM/PM routes based on the vehicle type. All hours will be based on Gate-to-Gate hours as defined below. Hours/Time beyond three hours will be billed at the Excess Hourly rate listed on the pricing pages. We will round to the nearest 15-minute increment.

We have based our pricing on operating a minimum of 170 days for the regular school year as specified in the RFP. The Gate-to-Gate driver time calculation commences when the driver exits the bus facility to begin the route and ends when the driver re-enters the bus facility at the end of the shift. It includes "deadhead" travel to the first stop and from the last stop back to the bus yard and each route driven. The driver's pre- and post-trip inspection are not included in the Gate-to-Gate hour calculation. Ancillary activities like fueling and washing the buses are not included either.

First Student's proprietary FOCUS™ Dispatch system leverages GPS data to ensure accurate payroll and billing. Any deviation from the normal schedule is automatically flagged as an exception and requires supervisor approval before payment. Upon request, we will provide FOCUS GPS reports to back up our billing. In this way, we are a good steward of the District's budget dollars.

Any Summer routes will be billed in the same fashion as the regular school year routes.

Contract Start Date

Under the current scenario, our services would begin July 1, 2023; however, we would immediately begin implementing technology, hiring and training of staff, ordering equipment and begin setting up a new facility. Our start-up timeline and transition plan can be found in our proposal section, Start-Up and Implementation Plan. We are committed to a smooth transition to provide excellent customer service at the beginning of this contract.

Contract Terms and Suggested Language

Our proposal assumes that, based on the RFP and this submission, Newberg Public Schools and First Student sign a mutually acceptable contract through June 30, 2028. Subsequent to award and any additional negotiation, our legal team will work with your legal representative to create a mutually agreeable contract.

We have included the current supplemental contract, located in the Contract Suggestions section, and recommend using the current contract language and modify the terms.

First Student is Still and Has Been the Right Choice for Newberg Public Schools

As the Newberg and Dundee students navigate their way from childhood into adulthood, they depend on us to keep them safe. Families throughout the Newberg and Dundee communities count on Newberg Public Schools to educate, nourish and protect their children. No matter how old they are, it's not easy to hand your child over to someone else's care. Newberg Public Schools is dedicated to ensuring that families can feel confident their students are in good hands. In turn, you need a transportation provider you can trust to make sure your students have a safe start and finish to each school day. For over 100 years, First Student has refined our operation and developed a proven method of student safety operations and industry leading solutions. By providing exceptional student transportation services and positively impacting your students' and families' experiences, we enable Newberg

Public Schools to focus on your core mission – in partnership with parents and the community, to educate all students to achieve their full potential as knowledgeable, self-assured citizens ready for college and/or careers.

Across the country, our First Student team members wake up each morning committed to safely and reliably carrying more than five million children to and from school. We consider ourselves more than just a service provider. We are a vital partner in your community.

I look forward to further discussing our proposal and how our capabilities can continue to strengthen your transportation program. Should you have any questions, please do not hesitate to contact me.



Justin Cox
District Manager
(253) 365-0856
justin.cox@firstgroup.com

B. PROPOSAL RATE SCHEDULE

NAME of Proposer: First Student, INC.

This rate sheet is not intended as a reflection of the actual annual rates to be charged by the Proposer to the District. Cost estimates shown below are to be used by the District for the purposes of comparing annual proposal costs and as the basis for negotiations with the successful Proposer. Rates are to be based upon a minimum of 170 student home-to-school transportation days, current route configurations, and a three hour base rate. Successful Proposer will commit to a final rate schedule, which shall be the basis for any and all fees charged, within the final Agreement with the District.

1. FIXED COST

All Inclusive Fixed Costs as described in Section VIII. This is based upon maintaining current service level as described in Section IX and other requirements as specified in Sections VI and VII.

Annual Fee \$ 2,133,220.12

Monthly Fee \$ 177,768.34

2. RATE BASED COST

a. Daily Total Minimum rate per route bus, for first three hours, for the following:

84-89 Passenger Heavy-duty Transit Bus	\$ <u>200.89</u>
65-78 Passenger Transit or Conventional Bus	\$ <u>200.89</u>
54-72 Passenger Bus w/Lift	\$ <u>200.89</u>
12-30 Passenger Mini Bus w/o Lift	\$ <u>200.89</u>
12-30 Passenger Mini Bus w/Lift	\$ <u>200.89</u>
Other: <u>N/A</u>	\$ <u>N/A</u>

b. Daily Total hourly rate per route bus for time over the first three hours of daily use:

84-89 Passenger Heavy-duty Transit Bus	\$ 50.95
65-78 Passenger Transit or Conventional Bus	\$ 50.95
54-72 Passenger Bus w/Lift	\$ 50.95
12-30 Passenger Mini Bus w/o Lift	\$ 50.95
12-30 Passenger Mini Bus w/Lift	\$ 50.95
Other: <u>N/A</u>	\$ <u>N/A</u>

c. Summer and Extended School Year Rates - the rate charged for each regular route bus per hour operated for Summer School or special education extended school year programs is as follows:

84-89 Passenger Heavy-duty Transit Bus	\$ 66.96
65-78 Passenger Transit or Conventional Bus	\$ 66.96
54-72 Passenger Bus w/Lift	\$ 66.96
12-30 Passenger Mini Bus w/o Lift	\$ 66.96
12-30 Passenger Mini Bus w/Lift	\$ 66.96
Other: <u>N/A</u>	\$ <u>N/A</u>

d. All Activity and Field Trip Busing Rate - the rate charged for each trip bus per hour is as follows:

84-89 Passenger Heavy-duty Transit Bus	\$ 66.96
65-78 Passenger Transit or Conventional Bus	\$ 66.96
54-72 Passenger Bus w/Lift	\$ 66.96
12-30 Passenger Mini Bus w/o Lift	\$ 66.96
12-30 Passenger Mini Bus w/Lift	\$ 66.96
Other: <u>N/A</u>	\$ <u>N/A</u>
Overnight Charge (Meals/Motel)	<u>See item 6, Other Fees below</u>

- e. Activity vehicles driven by District staff - buses driven by qualified district staff for student activities will be charged at the following **Mileage Rates:**

12-30 Passenger Mini Bus w/o Lift	\$ <u>N/A</u>
Other: <u>Monthly Lease</u>	\$ <u>1,938.10</u>

3. District Bus Driver Training Fee

Classroom	\$ <u>62.61</u>
Behind the Wheel	\$ <u>62.61</u>

4. Basis for Annual Escalation of Fees

For each year, subsequent to the initial year, of the service agreement period, Proposer is entitled to raise all scheduled fees. Annual increases, over the current rates, will be as follows:

Year 2 - Effective 7/1/2024	<u> </u> %
Year 3 - Effective 7/1/2025	<u> </u> %
Year 4 - Effective 7/1/2026	<u> </u> %
Year 5 - Effective 7/1/2027	<u> </u> %

- OR -

If by fixed annual formula or CPI indicator, calculated as follows:

Annual escalator adjustment is based on the percentage change in the U.S Department of Labor Consumer Price Index, Pacific, for all Urban Consumers, recorded between January of the preceding year and January of the current year. In no event, however, shall the rate of increase granted fall below 4.5% or exceed 7% in a given contract year.

5. Credit for Outside Use

List the billing credit per bus, per mile or hour, to be provided to the District for use of fleet buses serving the District, which are used by Proposer for outside charter services.

N/A - fuel consumed for outside charter will be paid by contractor.

6. Other Fees

Any other potential fee charged under this proposal must be listed below. Attach an additional sheet if necessary.

Diesel and unleaded gasoline will have a fuel peg of \$4.00 per gallon.

Overnight Charge - \$50 per driver per day plus hotel cost

7. Alternate Fuel Sources Conversion

Estimated Cost For Converting Fleet \$ Negotiable

Estimated Fuel Differential Per Gallon \$ N/A

Provide pricing details as it applies to fixed costs and rate-based costs.

Proposals for alternative fuel sources will be considered in the District's scoring process.

C. TOTAL COST PROPOSAL

NAME of Proposer: First Student, INC.

This evaluation is not intended to reflect the actual routing costs for the District. It will be used by the District as a means to apply, measure and compare rates provided by the Proposers.

1. Fixed Costs							\$2,133,220
2. Rate Based Fees							
a. Daily Total Minimum Rate per Route Bus (First Three Hours)							
84-89 Passenger Bus	\$200.89	x	4 Routes	x	170 Days	=	\$136,605
65-78 Passenger Bus	\$200.89	x	27 Routes	x	170 Days	=	\$922,085
54-72 Passenger Bus w/Lift	\$200.89	X	2 Routes	X	170 Days	=	\$68,303
12-30 Passenger Mini-Bus (Lift)	\$200.89	x	6 Routes	x	170 Days	=	\$204,908
12-30 Passenger Mini-Bus (No Lift)	\$200.89	x	7 Routes	x	170 Days	=	\$239,059
b. Daily Total Hourly Rate per Route Bus (Over Three Hours)							
84-89 Passenger Bus	\$50.95	x	5,000 Hrs	=			\$254,750
65-78 Passenger Bus	\$50.95	x	10,000 Hrs	=			\$509,500
12-30 Passenger Mini-Bus (Lift)	\$50.95	x	2,500 Hrs	=			\$127,375
12-30 Passenger Mini-Bus (No Lift)	\$50.95	x	2,500 Hrs	=			\$127,375
c. Trip Rates (Per Hour)							
84-89 Passenger Bus	\$66.96	x	3,000 Hrs	=			\$200,880
65-78 Passenger Bus	\$66.96	x	2,000 Hrs	=			\$133,920
d. Activity Vehicles Driven by District Staff (Per Mile)							
12-30 Passenger Mini-Bus (Lift)	\$N/A	x	1000 Miles	=			\$N/A
12-30 Passenger Mini-Bus (No Lift)	\$N/A	x	1000 Miles	=			\$N/A

D. RESIDENT BIDDER

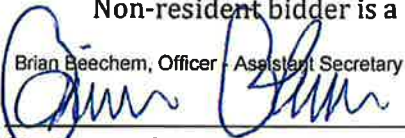
According to ORS 279A.120, Proposers must provide resident/non-resident bidder information. In order for the District to determine whether a Proposer is a resident/non-resident bidder, the following definitions apply: a resident bidder is one who has paid unemployment taxes or income taxes in Oregon during the twelve calendar months immediately preceding submission of the bid, has a business address in this state, and states in the bid that the Proposer is a "resident" bidder pursuant to this definition. A "non-resident" bidder is one who is not a "resident" bidder pursuant to this definition.

The undersigned certifies by initialing the appropriate line below whether the bidder is a resident or non-resident.

Bidder is a resident

Bidder is a non-resident

Non-resident bidder is a resident of _____

Brian Beechem, Officer - Assistant Secretary

Signature of Representative

1/19/2023
Date

First Student, Inc.

Justin Cox

Company Name

Nearest Service Representative

1936 Lafayette Avenue, McMinnville, OR 97128 (Closest Proximity to Newberg SD)

201 NE Park Plaza Drive, Suite 246, Vancouver, WA 98684 (Regional Office)

Company Address

(253) 365-0856

59-2364035

Phone Number

Proposer's Employer ID No.