

Dundee Elementary

Class Placement Information Form 2015 – 2016

During the last month of school we begin the process of forming class groups for the coming school year. Information from homeroom and support teachers about each student's progress, skill levels, special needs, social and emotional characteristics, and learning styles is considered in determining appropriate placement.

This form gives you as parent/guardian an opportunity to express your thoughts and to contribute to the process of class placement. **We ask that you do not request a particular teacher, but instead let us know what type of classroom environment would suit your child's needs best.**

Class Placement Process

Through our class placement procedures we seek to:

- Consider every student's individual needs
- Provide diverse classrooms that reflect balance in gender, ethnicity, achievement levels, leadership abilities, special needs, talents and interests

How do parents/guardians have input into the placement process?

Parents/guardians may complete our class placement form and return it to school by the end of the day, ***Friday, May 1, 2015***. We will not be accepting late forms.

How is placement determined?

Your child's teacher will review the information you supply on this form and use it in combination with their description of your child as a learner and member of our school community to develop classes for next year. Dundee teachers are experienced in evaluating a student's academic and emotional needs. They take care to place students in the appropriate learning environments.

PLEASE FILL OUT QUESTIONNAIRE ON OTHER SIDE

PLEASE READ OTHER SIDE BEFORE COMPLETING THIS FORM

Dundee Elementary – Class Placement Form 2015-16

Student Name _____ 2015-2016 Grade _____

**Please check which of the following statements best describes your child's ability to complete assignments:
My child**

- _____ is an independent worker and completes assignments with little parent help or reminders.
- _____ participates well in a group and needs an average amount of adult support to do the homework.
- _____ needs directions in order to understand the material or complete his/her homework.
- _____ knows the information, but tends to be shy and needs encouragement to participate.

Additional comments:

Describe areas of strength or weakness or any additional items that may assist in the placement of your child.

If there is a particular child with whom your child may have serious difficulty working successfully with in the classroom, please describe your concern.

**Please check any personality/behavioral characteristics that might affect your child's performance in the classroom.
Please mark:**

**H – high occurrence
M – medium occurrence
L – low occurrence**

- | | | |
|--|-------------------------|---------------------------------|
| _____ Confident | _____ quiet | _____ easily distracted |
| _____ Sensitive | _____ teacher dependent | _____ has self-control |
| _____ Imaginative | _____ stays on task | _____ makes friends easily |
| _____ Artistic | _____ high energy | _____ reluctant to go to school |
| _____ Cautious in new situations and with new information or individuals | | _____ self critical |
| _____ Other _____ | | |

Are there any special needs, behavior, or health concerns that you have about your child (TAG, IEP, medications, counseling, etc.)?
