

Did You Know....

By the end of the first week of school, all students will have reviewed pertinent sections of the MVMS Student-Parent Handbook. Take a moment to review the handbook yourself by visiting the MVMS website (www.newberg.k12.or.us/mountainview) Here are some rules and guidelines we'd like to make you aware of.

Cell Phone

We require that when a student enters the building, they turn their cell phone off, place it in their locker before going to class and leave it there until the end of the school day. If you need to contact your student, please call the Office at 503-554-4500 and we'll get a message to them.

The rule is...

If there is a roof over your head, your cell phone is turned off and in your backpack or locker.



Lockers

The locks on regular and PE lockers are padlocks and must be on the locker and locked at all times. Replacement locks are \$7. If your student thinks something has been stolen from their regular or PE lockers, the first question we ask is was their locker locked.

The rule is...

Your locker must be locked at all times and don't give out your combination.



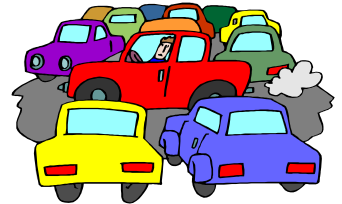
Parking Lot Guidelines

When dropping your student off in the morning or picking them up after school, please be aware of these guidelines:

*Pull all the way up - Why? There are busses, other parents, and staff members trying to get into the parking lot.

* Do NOT stop in the yellow zone

* Drop off/pick up quickly



Dress Code

Student dress is the responsibility of the student and parents. Students shall dress properly when they attend school, any school district facility or when representing the district at any school sponsored event. In order to provide an atmosphere conducive to learning and to ensure the safety, health and well-being of all students and staff, all students shall follow the guidelines listed below:

- Students may not wear clothing with writing, slogans, pictures, or symbols that portray alcohol, tobacco, other drugs (or their manufacturers), or weapons.
- Students may not wear clothing with writing, slogans, pictures, or symbols that depict obscenities, vulgarity, racism, violence, sex, gang affiliation, or hostility to any group of people or organizations.
- Students may not wear clothing that exposes undergarments, midriffs, cleavage, back, buttocks or more.
- Students may not wear pants with waists below the hips. Pants shall not extend below the heel of the shoe.
- Students in elementary and middle schools may not wear hats, caps, or other head apparel in the school building, unless it is part of a student's customary religious attire or unless it is allowable for a special event.
- Students may not wear jewelry or other accessories that present a safety or health hazard.
- Students may not go barefoot.
- Students may not wear dresses, skirts, or the like with a hem that is shorter than fingertip length when their arms are resting at their sides. Shorts must have an inseam of at least four inches.

Shoes may not have wheels in the soles.

The principal or assistant principal shall make the decision if a student's appearance meets the dress code standards. The principal's decision on the propriety of dress is final.

Violations of the dress code will result in the student changing into a PE Uniform for the day and returning to class. In addition, the following range of consequences may be implemented:



- Verbal warning
- Written warning requiring a reply from student's parent or guardian
- Parent conference
- In school or out of school suspension
- Expulsion for serious or continuing infractions

The rule is...

If you do not follow dress code rules, you will be wearing a PE Uniform for the day and expected to return it the next day.

Attendance

We are very concerned with your student's attendance. It is a part of our permanent school records and it is critical for your student's success. There are a few key rules and procedures you should know.

Students are:

- *Responsible for regular attendance.
- *To be in school from 7:45 am - 2:20 pm (Monday, Tuesday, Thursday, Friday) and 8:45 am - 2:20 pm (Wednesday).
- *To bring a note to the office before school starts in the morning when they are leaving during the day.
- *Not to leave the school building without parent permission and checking out with the office. Be sure to sign out before leaving campus after a school official has verified that you have parent permission.
- *To bring a note when returning from an absence, unless a parent has called in the absence.
- *To attend school all day in order to participate in or observe any after-school activities. The only exception to this are prearranged absences with administrative approval.

Parents will:

- *Make every effort to help their student get to school regularly and on time.
- *Contact the school by 7:25 am if your child is going to be absent by calling 503-554-4500.
- *Sign students out on the attendance log in the office if your student is leaving for any reason.



Excused absences

Oregon State Law requires student's to be in school. School officials determine whether or not an absence will be excused.

Absences and tardiness **may be** excused for:

| | |
|---|---------------------|
| Student illness | Medical appointment |
| Illness of an immediate family member | Emergency |
| Death of a family member | Court summons |
| Arrangements made in advance with the school for various reasons. | |

Excuses not listed above may be considered unexcused and possibly receive consequences.

The rule is...

A parent should call the office to report their student's absence and a student should be in school.

Please note: New steps to return chronically absent students to the classroom went into effect May 1, 2010. The Newberg School Board approved changes to regulations to enforce compulsory school attendance laws. The changes include a series of clear steps and interventions addressing truancy. If the series of interventions do not work, the school district can ask Newberg-Dundee Police to issue a Class C Citation to parents or guardians for failing to send their students to school. The citation fine is approximately \$250. A student is considered chronically absent if they have more than one full day unexcused absence per week, or eight unexcused half-day absences in any four-week period school is in session. Schools compile a weekly "chronic absentee list" of students who are considered chronically absent. The new Compulsory Attendance regulations are online at <http://policy.osba.org/newberg/index.asp>

Sick Student

If your child exhibits any of the following, please keep them home until the symptoms are absent for 24 hours:

| | | |
|--------------------------------|--------------------------------------|-----------------------------------|
| Fever greater than 100.5° F | Vomiting | Stiff neck or headache with fever |
| Any rash with or without fever | Jaundice (yellow color skin or eyes) | Colored drainage from eyes |



- Skin lesions that are "weepy" (fluid or pus-filled)
- Unusual behavior change, such as irritability or lethargy
- Diarrhea (3 watery or loose stools in one day with or without fever)
- Brown/green drainage from nose with fever of greater than 100.5° F
- Difficulty breathing or shortness of breathe; serious, sustained cough
- Symptoms or complaints that prevent the student from participating in his/her usual school activities, such as persistent cough, with or without presence of fever
- Student requires more care than the school staff can safely provide

Tardiness/Late to School

Tardy is defined as being late to school or class. Tardiness is a major disruption of any classroom and just opening the door while class is in session causes a distraction.

Tardy to School:

All students who are tardy to school must report to the Office. School administration will determine whether your student's tardy will be excused. The following are frequent causes of tardiness that we do not excuse.

- Over-slept or alarm did not go off.
- Parent or sibling running late.
- Needing to stay home and baby-sit.

Parents are allowed to excuse their student three times during the year for any reason. The parent must inform the Office by either phone or note that they would like to utilize a "parental" tardy.

Late to Class:

A student is considered tardy if they are late to class. Some teachers expect student's to be in their seat when the bell rings; some just expect the student to be in the room. Students should make sure they know each teacher's expectations. Those who are tardy will face consequences.

Some students make getting from one class to another more difficult than it needs to be. We will help any student who genuinely needs help making it to class on time.

If a student has repeated tardiness due to wasting time in the hallway or a simple lack of effort, they will be placed on a special plan to help them make it to class on time. These plans will vary depending on each student's problem area, and may last from a week to the remainder of the school year.

Tardy Consequences:

Below is the series of consequences for tardiness. At the beginning of each trimester, students will back up one place on the consequences series.

1st: One free tardy. It will be unexcused, but no consequence will result.

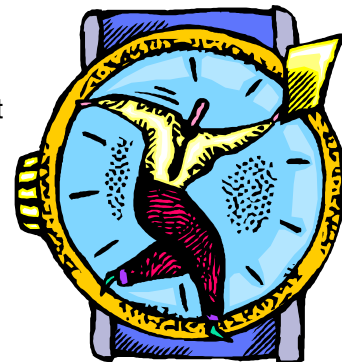
2nd: Assigned a 30 minute detention.

3rd: Assigned a 60 minute detention.

4th: A referral to administration.

Consequences for being tardy to school will be handled by the Office staff. Consequences for being tardy to periods 2-6 will be handled by the classroom teacher.

We have various incentives students can earn, but only if they have not been tardy.



Homework Requests

Advance Absences

If you know in advance that your student will be absent, have them talk to their teachers about getting assignments in right before they leave or if they should make it up when they return.



Unexpected Absences

Teachers have posted instructions on their Edline class page under the News section telling you where assignments can be downloaded, and/or how assignments can be made up. Many teachers have created blog sites where class notes are posted, along with assignments. We will work with families who do not have internet access so they can still obtain assignments when their students are absent. If you do not have Edline access and would like to sign up, please contact Mr. Murphy, our Assistant Principal, via email at murphys@newberg.k12.or.us.

Bus Notes

Is your student riding home on a different bus or with a friend? The following information is needed in a note from you and delivered by your student to the Office before school begins:

1. Your student's name
2. The name of the friend
3. The address of the friend
4. The bus number of the friend
5. Your signature



Changes from Elementary School



In any given school day, your student could have up to six different teachers, so if your student is going to be late, out-of-town, or just not at school, please notify the Office at 503-554-4500. Teachers take attendance everyday during first period and reports absences to the Office. When a student is absent, the Office contacts the student's parent/guardian to make sure the student is safe. You may send a note to your student's teachers, but please include the Office as well.

We know that as students get older, information may not make it home. Mtn. View communicates information by using the following avenues: E-School News and One Call Now.