

Law ORS 339.010 & 339.065

All Children between the ages of 7 and 18 years who have not completed the 12th grade are required to attend regularly a public full time school during the entire school term.

In estimating regular attendance for purposes of the compulsory attendance provisions ORS the principal or teacher shall consider all unexcused absences. Eight unexcused one half day absences in any four-week period during which school is in session shall be considered irregular attendance.

An absence maybe excused by a principal or teacher if the absence is caused by the pupils sickness, by the sickness of some member of the family or an emergency. A principal or teacher may also excuse absences for other reasons where satisfactory arrangements are made in advance of the absence.

Any pupil may be excused from attendance by the district school board for a period not to exceed five days in a term of three months or not to exceed 10 days in any term of at least six months. Any such excuse shall be in writing directed to the principal of the school which the pupil attends.

Student Attendance

Review Process

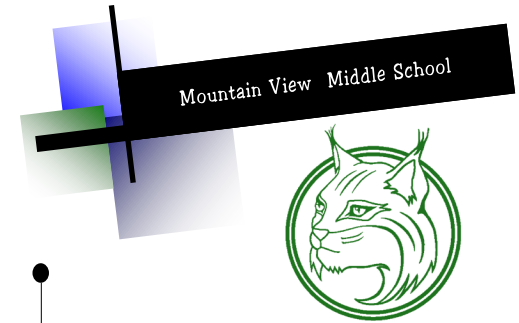
The next step/s is taken if the attendance continues to be a concern

1. Attendance Team will meet weekly to discuss all students whose attendance is of concern
2. Letter of Concern is sent out when attendance falls below 80%
3. Letter one is sent out and a counselor/student meeting to determine barriers and solutions
4. Letter two is sent out and a parent/ guardian and administrator meeting is scheduled to collaborate and problem solve
5. Letter three is sent with a date to meet with the Student Attendance Review Board, parents/ guardians and student to create attendance contract



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Attendance Information

Every. Day. Counts.

Attend today—Achieve tomorrow!



503-554-4500

Attendance & Success

Showing up for school has a huge impact on a student's academic success starting in kindergarten and continuing through high school.

Too often, parents, students and sometimes teachers don't realize how quickly absences, excused as well as unexcused, can add up to academic trouble. Research shows that missing as little as 2-3 days every month is considered chronic absence, and can translate into third graders unable to master reading, sixth graders

Days off school add up to lost learning					
191 NON SCHOOL DAYS A YEAR					
191 day to spend on family time, visits, holidays, shopping, household jobs and other appointments					
174 SCHOOL DAYS IN EACH YEAR	9 days absent 165 days of education	17 days absent 157 Days of Education	26 days absent 148 Days of Education	35 days absent 139 Days of Education	44 days absent 130 Days of Education
100%	95%	90%	85%	80%	75%
GOOD Best chance of success Gets your child off to a flying start		WORRYING Less chance of success Makes it harder to make progress		SERIOUS CONCERN Not fair to your child Court action!	

Excused Absences:

In order for an absence to be excused, the parent must notify the school within 48 hours of the first day of the absence. Absences may be excused by the principal on one of the following grounds:

- Student Illness: 100.5° fever or higher, diarrhea and/or vomiting; this is clarified so that we are preventing missing school for a sore throat, headache, upset stomach, stuffy nose, which easily turns into excessive absences.
- Death of an immediate family member
- Head lice: Two day excused to treat
- Serious Illness of an immediate family member
- Religious reason
- Student disability: documented disability, this includes mental health
- Emergencies: unexpected occurrence for which advanced planning cannot be made
- Legal or court appointment
- Satisfactory arrangements made in advance with an administrator for other reasons: this can include vacation

*If absences are excessive a note from a doctor/counselor or proof of a court appointment may be requested to excuse an absence

failing courses and ultimately, teens dropping out of high school.

Even as children grow older and more independent, families play a key role in making sure students get to school safely every day and understand why attendance is so important for success in school and on the job.

- Students can certainly work to make up assignments but some parts of learning are simply lost when students do not attend because we ask our teachers to make every period valuable with teaching strategies that require all students to engage every day.
- Students should miss no more than 9 days of school each year to stay engaged, successful and on track to graduation.
- Absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other potentially serious difficulty.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By 9th grade, regular and high attendance is a better predictor of graduation rates than 8th grade test scores.
- Attendance is an important life skill that will help your child graduate from college and keep a job.

School Responsibilities

- Provide a welcoming atmosphere for students and parents
- Provide a safe school
- Collaborate with students and families
- Provide work for students that have extended absences (3 or more days) within 48 hours of receiving request
- Contact the parents/guardians if a student misses school the same day

**Every.
Day.
Counts.**

Parent/Guardian Responsibilities

- Communicate Absences:** Please notify the office of an absence prior to 8:00am via phone call or email. You may call 24 hours a day, as our phones do have voicemail. When we don't hear from you, we make contact to insure your student's safety.
- Parents do have 48 hours to request an absence be excused via phone call, email and/or note from a doctor/counselor; Please provide reason for absence. Failure to communicate within 48 hours will result in the absences being recorded as unexcused.

24 hour Attendance Line 503-554-4500

- Request homework or have your child request from teachers via email/StudentVue if student is missing three or more days. (If no internet, contact the attendance office and ask them to collect school work from teachers and make arrangements to pick up school work.)
- Prearrange absences:** Call 24 hours prior to an absence or if three or more days will be missed, have your student pick up an extended absence form from the front office and follow the directions on the form, turn in completed form prior to absences.